

MINUTES OF THE PROPERTIES COMMITTEE

MEETING HELD ON THURSDAY 21 MAY 2009

Present: Cllr H Partridge - Chair

Cllrs J Bryson, P Dolphin, W B Garvie, P Moores, L Sharratt

In attendance: Cllr L Moores

Mrs C Kett - Town Clerk

PR/01/09 Election of Chairman

Cllr H Partridge was proposed (Cllr W B Garvie) & seconded (Cllr P Moores)

Resolved: That Cllr H Partridge be elected as Chair for the ensuing year

PR/02/09 Election of Vice Chairman

Cllr P Dolphin was proposed (Cllr L Sharratt) and seconded (Cllr J Bryson)

Resolved: That Cllr P Dolphin was elected as Vice Chair for the ensuing year

PR/03/09 To receive and accept apologies for absence

None

PR/04/09 To receive Members Declarations of Interests

None

PR/05/09 Electors Questions/Observations

None were present

PR/06/09 Minutes

(i) **To consider and approve the minutes of the Properties Committee meeting held on 12 March 2009**

Resolved: That the minutes for the meeting held on 12 March 2009 are a true and accurate record and they should be signed by the Chair

(ii) **Report by Town Clerk on matters arising from the minutes**

PR/61/09: Pitch & Putt lease completed; Cricket pavilion (including first pitch and grass tennis court area) – awaiting the signatories in order to finalise

PR/62/09: lights installed and working

PR/65/09: assignment of the lease completed – tenant and former tenant covered legal costs

PR/66/09: building survey in hand

PR/07/09 Former Museum Building: consideration of plans for the workshop units (Properties Committee meeting 12 March 2009 PR/63/09)

Recommendation: That plans are drawn up for submission to the planning authority for approval; the plans incorporating 3 workshops, a small interpretation centre (including the forge area) and designating the current ‘interpretation’ area as storage for the Heritage Centre

The Chairman closed the meeting at 10.20am

Signed:.....Date:.....