



Bude-Stratton Town Council  
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 4<sup>th</sup> February at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

*D. James*

Donna James - Town Clerk  
Date of issue: 29<sup>th</sup> January 2016

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: to receive, confirm and sign the minutes of the following Council meetings:
  - (i) 7<sup>th</sup> January 2016
5. Minutes of committee meetings (acting under delegated authority) and their recommendations:
  - (i) Planning Committee – 7<sup>th</sup> January 2016
  - (ii) Properties Committee – 14<sup>th</sup> January 2016
  - (iii) Staffing Committee – 19<sup>th</sup> January 2016
  - (iv) Planning Committee – 21<sup>st</sup> January 2016
  - (v) Heritage and Culture Committee – 28<sup>th</sup> January 2016
  - (vi) Staffing Committee – 1<sup>st</sup> February 2016 - *minutes to be tabled at this meeting*
  - (a) To receive and consider reports and minutes of the committee meetings listed above (5 i - vi)
  - (b) To adopt any recommendations of the committee meetings listed above (5 i - vi) - *Other than (vi) recommendation(s) which will be dealt with at agenda item 17 of this meeting.*
6. Mayor's remarks
7. Correspondence Received – for information: *copied to all cllrs unless stated otherwise*
  - (i) Communities and Devolution – Town Parking Survey
8. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the chairman*
9. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
10. Opportunity for Bude Neighbourhood Beat Manager to discuss Policing issues relevant to BSTC
11. Members questions

*cont...*

12. Neighbourhood Plan
13. Appointment of members to outside bodies:
  - (i) Bude Canal and Harbour society – 1 vacancy
  - (ii) Coastal Assets Committee of Cornwall Council – 1 vacancy
14. Correspondence from Cornwall Council regarding Pop Up Tenders – to discuss the Town Council’s response
15. Financial Report:
  - (i) Schedule of Payments made 15 January 2016 – 29 January 2016
  - (ii) Schedule of Payments to be made 5 February 2016
16. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed in closed session**
17. Staffing update(s) – if any
  - (i) To receive an update on staffing matters
  - (ii) To receive and adopt recommendations from the Staffing Committee Meeting held on 1<sup>st</sup> February 2016 (tabled at this meeting) – if any
  - (iii) To receive an update on the restructure
18. Restructure: To consider and agree the recommendation from the staffing committee for the final organisational restructure plan and any associated actions

*end*