



Bude-Stratton Town Council
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Bude
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 6th October 2016 at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

D. James

Donna James – Town Clerk

Date of issue: 30th September 2016

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: to receive and adopt the minutes of the following Council meetings:
 - i) 1st September 2016
5. Minutes: to receive and consider reports and minutes of the following committees (acting under delegated authority) and to consider the adoption of any Recommendations contained therein:
 - i) Properties Committee – 25th July 2016
 - ii) Planning Committee – 1st September 2016
 - iii) Properties Committee – 8th September 2016
 - iv) Heritage & Culture Committee – 15th September 2016
 - v) Finance & General Purposes Committee – 15th September 2016
 - vi) Recreation Committee – 22nd September 2016 – **R/138/16**
 - vii) Environmental Service & Highways Committee – 22nd September 2016
 - viii) Properties – 22nd September 2016 - **PR/149/16 and PR/151/16**
 - a) To receive and consider reports (if any) and minutes of the committee meetings listed above (5i-vii)
 - b) To adopt any recommendations of the committee meetings listed at 5 i-viii above – *if any* –
Please note: recommendations R/138/16, PR/149/16 and PR/151/16 will be dealt with as separate items later in this agenda.

Continued.....

6. Mayors report
7. Maximum 15 minutes for public present to make comments concerning the business of the current Council
- *questions must be directed through the chairman*
8. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
9. Bude Neighbourhood Beat Manager/Police: to discuss relevant policing issues and/or receive a report and agree any relevant questions to be asked for response at a future meeting
10. Correspondence received – for information:
Tesco Bags for Life
CC Consultation - Free distribution of Printed Matter
CALC - Open Meeting Invite
CC - Governance Review External Group (GREG) report
11. Neighbourhood Plan – to receive an update (*if any*)
12. Code of Conduct Decision Notice against Cllr Bryson / breach found – to consider actions to be taken as per the decision notice from Cornwall Council and the advice therein
13. Marquee: to consider the recommendation by the Recreation Committee (below) and agree any associated actions and expenditure, if applicable:
Recommendation: R/138/16 - *that the Council purchase a Clear Span Marquee, that the Recreation Committee approach the F & GP committee to purchase the marquee with available funds in this financial year, if funds are not available within this financial year, to add this item into the budget for purchase in 2017/18 financial year.*
14. Alarms: to consider the recommendation by the Properties Committee (below) (*For the provision of Out of Hours call outs for the Castle, Parkhouse Centre, Conference Room and Works Unit*) and agree any associated actions and expenditure, if applicable:
Recommendation: PR/149/16 - *Recommended to full Council that the proposal to employ a private security company be accepted. The Facilities Manager be asked to seek more information with regard to response times and also to include the Kings Hill works unit within any quotes.*
15. Pitch and Putt – to consider the recommendations by the Properties Committee (below) and agree any associated actions and expenditure, if applicable:
PR/151/16:
Recommended: *that further to the Feasibility Study, the existing Pitch and Putt building be demolished and be replaced with a suitable fit for purpose building.*
Recommended: *that the new build be in line with granted planning application PA16/02120, showing the building footprint and that tenders be sourced as per Public Contract Regulations*
Recommended: *that Full Council delegate the Properties Committee to carry out the ongoing works to the completion of the project*
16. To consider and agree the continued funding for the annual monitoring fee of 5 defibrillators in Bude, supplied by FLEET
17. Hookways Garage/Jennings Bus site – to consider obtaining a valuation of the site for future development(s)
18. Cornwall Council Carparks – to consider appropriate correspondence, if applicable, to Cornwall Council regarding the queues in summer season

19. IT Upgrade – As per F&GP committee resolution FGP/201/16 – (*Resolved: that the Server and IT support provision be replaced. The Clerk be delegated to obtain 3 quotations to bring to Full Council for approval*). To consider quotes for the upgrade/replacement of IT provision/server/software and agree any associated expenditure
20. Financial Report:
 - (i) Schedule of Payments already made 15th September 2016 – 6th October 2016
 - (ii) Schedule of Payments to be made on the 7th October 2016
21. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed ‘in closed session’**
22. Staffing committee recommendation SC/197/16 - to consider and agree the recommendation regarding the staffing structure of the café and any associated actions and expenditure (*minutes will be tabled at this section of the meeting*)
23. Staffing Committee resolution SC/198/16 – to receive the resolution by staffing regarding the upheld staff grievance against a Councillor – and agree any associated actions (*minutes will be tabled at this section of the meeting*)

end