



Bude-Stratton Town Council  
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To all members of the **Heritage & Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage & Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 10<sup>th</sup> November at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend

*D James*

Donna James  
Town Clerk

Date of issue: 4<sup>th</sup> November 2016

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: To receive and adopt the minutes of the Heritage and Culture Committee meeting held on 8<sup>th</sup> September 2016
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage & Culture Committee - *Questions must be directed through the chairman.*
6. To receive reports from officers of the Council and agree any associated actions:
  - i) From the Heritage Development Officer
  - ii) From the Castle Manager
7. To consider the following events proposed by the Castle Manager and agree any actions and expenditure
  - i) Wedding Fair
  - ii) Battle of Stamford Hill
  - iii) Heritage Day
  - iv) Theatre Festival
  - v) Christmas Fair
8. Light up Bude – to consider the request for use of the marquee in December
9. Café Limelight – to consider alterations to the food preparation/counter area (report by Castle Manager) and agree any actions and expenditure
10. The Cone – to consider recommendation to the Properties Committee that the cone be leased
11. To receive an update on the Forge
12. To discuss the Councils volunteer policy and related policies and documents and agree amendments for recommendation to Full Council

*Continued*

13. Electric fire – to receive a report regarding the replacement of the fire, as per minute HC/106/16 of the 8<sup>th</sup> September meeting, and agree any actions and expenditure
14. Volunteer event – To receive a report
15. Furniture – to consider the replacement/addition of furniture in the Castle and agree any actions and expenditure
16. Preparation of Annual Estimates for 2017/2018

-End-

Committee members: Cllrs: A Biggs, L Bartrop, L Deely, P Kelly, H Partridge, P Tilzey

For information: Cllrs: P Curtis, B Dixon, S Jones, I Hemmings, P La Broy, J Bryson, F Partridge  
P Moores, N Tucker, B Willingham, G Wint