



Bude-Stratton Town Council
Parkhouse Centre
Ergue-Gaberic Way
Bude
EX23 8LD
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To all members of the **Heritage & Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage & Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 8th September at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend

Tracey Gliddon
Committee Administrator/PA
Date of issue: 1st September 2016

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: To receive and adopt the minutes of the Ex-ordinary Heritage and Culture Committee meeting held on 14th July 2016
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage & Culture Committee - *Questions must be directed through the chairman.*
6. To receive reports from officers of the Council and agree any associated actions:
 - i) From the Heritage Development Officer
 - Policies – to consider updating Council Policies regarding the Heritage Centre/collection
 - ii) From the Castle Manager
 - The Cone – to consider leasing the cone and agree any associated actions and expenditure
 - Castle Membership Scheme - to consider and agree any associated actions and expenditure
 - The 'Big' Draw - to consider and agree any associated actions and expenditure
8. Beacon – to consider and agree any repairs/replacement, further actions and expenditure (if appropriate)
9. Castle – to consider using the main Castle door as the main entrance for visitors
10. To consider setting up a Working Group to examine the recruitment and roles of volunteers within the Castle Heritage Centre

Committee members: Cllrs: A Biggs, L Bartrop, L Deely, P Kelly, H Partridge, P Tilzey

For information: Cllrs: P Curtis, B Dixon, S Jones, I Hemmings, P La Broy, J Bryson, F Partridge
P Moores, N Tucker, B Willingham, G Wint