



Bude-Stratton Town Council
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To all members of the Staffing Committee

Dear Councillor

You are summoned to attend a meeting of the **Staffing Committee at The Council Conference Room, Parkhouse Centre, Bude on Thursday 15 January 2015 at 10.45 am**

The press, public and all other members of the Town Council are invited to attend but it is the Committee's intention to exclude all non members of the Committee, the press and public after item 5 on the agenda for the remainder of the meeting due to the confidential nature of the business to be discussed. There will be no opportunity for public participation at this meeting

Mr Andrew Morgan

Acting Town Clerk

Date of issue: 9 January 2015

AGENDA

1. To receive and accept apologies for absence
2. To receive registered and non registered disclosable pecuniary interests and non registerable interests
3. Dispensations: to consider requests for dispensations (for which a Dispensation Request form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)
4. Minutes: To consider and approve the minutes of the Staffing Committee meeting held on 17 December 2014
5. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed 'in committee'**
6. Review of Staffing Committee Terms of Reference
7. To review the suspension of Members Question from Council meetings
8. Staffing:
 - (i) to consider correspondence received in relation to staffing matters
 - (ii) to receive an update on staff absence
 - (iii) to address any resulting staffing issues and ensure a continuous and effective administration of the council and make recommendations back to full council as necessary.
 - (iv) Restructuring: update

Committee Members: Cllrs: A Biggs, P Curtis, L Deely, L Moores, P J Moores, F Partridge

For Information: Cllrs: L Bartrop, J Bryson, B Dixon, L Emo, J Heard, I Hemmings, P La Broy,
H Partridge, P Tilzey, N Tucker, B Willingham