

**MINUTES OF THE ENVIRONMENTAL SERVICES & HIGHWAYS COMMITTEE MEETING**  
**HELD ON THURSDAY 22<sup>ND</sup> SEPTEMBER 2016**

Present: Cllr P Moores, A Biggs, J Bryson, P Kelly

Donna James – Town Clerk

Tim Blatchford – Facilities Manager

Tracey Gliddon – Committee Administrator

**ES/083/16**      **To receive and accept apologies for absence**  
Cllr L Deely

**ES/084/16**      **To receive registered and non-registered disclosable pecuniary interests and non-registerable interests**  
None

**ES/085/16**      **Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**  
None

**ES/086/16**      **Minutes: to receive, confirm and sign the minutes of the Environmental Services & Highways Committee meeting held on 11<sup>th</sup> August 2016**  
**Resolved: that minutes are a true and accurate record of the meeting and they were signed by the Chairman**

**ES/087/16**      **Maximum 15 minutes for public present to make comments concerning the business of the Environmental Services & Highways Committee**  
Comments were made regarding items on the agenda – Free parking in the Council Pay and Display areas and the Paving at the Neetside Community Centre

**ES/088/16**      **Free parking – Parkhouse Centre car park**  
a) To consider a request from the Exercise for Mobility Group to have free parking permits for volunteers when using the Parkhouse centre  
**Resolved: that the request for free parking permits be denied**  
b) To agree response for all future requests to be sent from the Council Office  
**Resolved: that the office be delegated to deny any request for free parking in the Town Council Pay & Display areas**

**ES/089/16**      **To consider options for the paviours area at the Neetside Centre and any associated actions and expenditure**  
The Facilities Manager reported that he had investigated the removal of the paviours and replacement with Tarmac, at the Neetside Centre. The Council workmen would remove and prepare the ground for the tarmac works to begin. The paviours would be retained for future use.  
**Resolved: to replace the paviours with Tarmac. The facilities Manager to obtain quotes to bring back to the next properties meeting if necessary. Where the quotes come in under £5000 the Clerk has the delegated power to authorise the works.**

The Chairman closed the meeting at 7.12 pm

Signed.....Date.....