

**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON
THURSDAY 15TH SEPTEMBER 2016**

Present: Cllr P Moores, A Biggs, P Kelly, F Partridge, H Partridge,

Donna James – Town Clerk

Tracey Gliddon – Committee Administrator

Jenny Richardson – Promotion, Marketing and Communications Officer

FGP/194/16 **To receive and accept apologies for absence**

Cllr L Deely, J Bryson

FGP/195/16 **To receive registered and non-registered disclosable pecuniary interests
and non-registerable interests**

None

FGP/196/16 **Dispensations: to consider requests for dispensations**

None

FGP/197/16 **Minutes: to consider and approve the minutes of the F&GP Committee
meeting held on 18th August 2016**

Resolved: that the committee accept the minutes as a true and accurate record and they were signed by the Chairman

FGP/198/16 **Maximum 15 minutes for public present to make comments concerning the
business of the Finance & General Purposes Committee - questions must be
directed through the chairman**

A member of the public commented on the Friends of The Castle membership fees

FGP/199/16 **BAAM – to consider correspondence received regarding payment for hire of
Castle Grounds 1st-3rd August 2016**

The Town Clerk distributed correspondence from the Director of BAAM (Bude Arts and Music) regarding this year's festival, which was held in the Castle Grounds. The Town Clerk made the committee aware of the outstanding invoice amount. Discussion took place

Resolved: that the debt remains outstanding and the Clerk be delegated to pursue a relevant payment schedule with BAAM

FGP/200/16 **To consider options and quotes for the re-design of the Bude-Stratton Town
Council and Castle websites and any associated costs**

The Town Clerk advised the committee about the need to update and redesign the present Town Council and Castle Heritage Centre websites. The Promotions, Marketing and Communications Officer (PMCO) reported that they had given the same brief on requirements to 3 companies and requested quotes, 2 quotes have been received by the deadline given.

Quote a) £3250

Quote b) £2740

Lengthy discussion took place

Resolved: to accept quote a) less the online payment option

FGP/201/16 To consider the upgrade/replacement of IT provision/server/software and agree any associated actions

The Town Clerk explained the current situation regarding the BSTC Server and IT support provision. The committee discussed various options

Resolved: that the Server and IT support provision be replaced. The Clerk be delegated to obtain 3 quotations to bring to Full Council for approval

Cllr Biggs voted against

FGP/202/16 Financial reports

(i) Schedule of payments already made V-0657 0666

Resolved: That all payments already made be noted

(ii) Schedule of payments to be made V-0667 - 0746

Resolved: That all payments to be made be approved

Cllr Bryson voted against

The Chairman closed the meeting at 8.03pm

Signed.....Date.....