

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 1ST DECEMBER 2016

Present: Cllr L Deely – Mayor

Cllrs: L Bartrop, A Biggs, J Bryson, B Dixon, I Hemmings, S Jones, P Kelly, P Moores,
F Partridge, H Partridge, P Tilzey, R Willingham

Donna James – Town Clerk

Keith Cornwell – RFO

Tracey Gliddon – Committee Administrator

Cornwall Council Cllrs: Cllr D Parsons and N Pearce

Members of public

C/461/16 To receive and accept apologies for absence

Cllr N Tucker, G Wint, P Curtis

C/462/16 To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests

None received

C/463/16 Dispensations: to consider requests for dispensations (for which a ‘Dispensation Request’ form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)

None received

C/464/16 Minutes: to receive, confirm and sign the minutes of the following Council meetings:

(i) Full Council - 3rd November 2016

Resolved: that with the additional wording in C/446/16 - ‘and a grammatical error’ and the addition of ‘Cllr Bryson’ in C/454/16, that the minutes of the meeting be accepted as a true record and signed by the Chairman

C/465/16 Minutes of committee meetings (acting under delegated authority) and their recommendations:

- i) Staffing Committee – 21st July 2016
- ii) Staffing Committee – 28th July 2016
- iii) Staffing Committee – 30th August 2016
- vi) Staffing Committee – 3rd October 2016
- v) Planning Committee – 13th October 2016
- vi) Planning Committee – 10th November 2016
- vii) Heritage & Culture Committee – 10th November 2016 – (HC/120/16 to be discussed later on the agenda)
- viii) Properties Committee – 17th November 2016
- ix) Finance & General Purposes Committee – 17th November 2016 – (FGP/219/16 to be discussed later on agenda)
- x) Extraordinary Heritage & Culture Committee – 23rd November 2016

(a) To receive and consider reports and minutes of the committee meetings listed above (i-x)

Cllr Bryson requested that the 3rd October Staffing Minutes be deferred until the next Full Council meeting as she wished the minutes to be received in chronological order and had not received the 27th September minutes.

Resolved: to defer the Staffing Minutes of the 3rd October until the next Full Council meeting

Cllr Willingham requested that recommendations to Full Council be written fully on future agendas (unless they are to be discussed as a separate agenda item) rather than just the minute number, in order that the public will understand what is to be agreed by the Full Council

Resolved: to receive and consider the reports and minutes of the committees listed

(b) To adopt any recommendation of the committee meetings listed above (HC/120/16 & FGP/219/16 are to be discussed as separate agenda items)

None

C/466/16

Mayors report

I was honoured to lay the Town Council's wreaths at both Stratton and Bude on Remembrance Sunday. Other Councillors attended the wreath laying and service of Remembrance in Methodist Central Church. We then took the salute at the march past at the Bude Light. It was amazing to see how many people both young, and not so young, took part in these ceremonies.

On the 16th November I joined other Councillors to welcome the volunteers who will join us at the Castle in order to improve the visitor experience. Thank are due to the Heritage and Culture Committee and the Castle staff for bringing this expressed wish of residents to fruition.

This afternoon I was privileged to join the opening of the newly refurbished library at Bude Junior School. It is a bright, well thought out and very welcoming area which will greatly enhance pupil's learning and was made possible by significant funding from the Blanchminster Trust.

C/467/16

Maximum 15 minutes for public present to make comments concerning the business of the current Council

A representative of the Bude Old Cornwall Society spoke regarding Binhamy Castle and the formal/legal establishment of the Binhamy Trust to safeguard and maintain this Ancient Local Monument for the Town. He requested that Bude-Stratton Town Council support in principal for the establishment of the Trust. It was agreed to put this item on the next Heritage & Culture agenda.

Members of the public asked about WiFi at the Heritage Centre and the Neighbourhood Plan with regard to second homes, the need for Council housing and the Local elections (item 14) – being against any expenditure from BSTC

C/468/16

Correspondence Received – to note and agree any associated actions if appropriate

1) Cornwall Council – Cornwall Ports and Harbours

Resolved: That the Town Council supports Cornwall Council in its objectives for Cornwall's Ports and Harbours

2) Cornwall Council – Proposed modification of definitive map (Shalder Hill)
The item was noted

C/469/16

Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC

Cllr Pearce gave the Council some information on second homes in the area
Cllr Parsons talked about Cornwall Health Care and the Sustainability and Transformation Plan, for which there will be a presentation at the next Community Network Meeting at the Parkhouse Centre on 9th January 2017. He spoke regarding concerns for Community Hospitals in Cornwall and the ND District Hospital, also Fuel poverty and care homes in Cornwall.

C/470/16

Opportunity for Bude Neighbourhood Beat Manager to discuss Policing issues relevant to BSTC

Acting Sgt South gave a report to the Council on the changing face of the Local Police force in our community. He discussed new ways in which the Police Force communicate and new IT at their disposal. He informed the Council of the new Alert system that has been introduced called Devon & Cornwall Alert (www.alerts.dc.police.uk), members of the public can register to receive information on crime in their area. He talked about the work being done regarding exploitation of adults and children in the area. He talked about the closure of the Launceston Custody suite and the impact on the Bude Force. Sgt South took questions from Councillors.

The Mayor thanked Sgt South for his attendance at the meeting.

C/471/16

Neighbourhood Plan – to receive an update (if any)

The Neighbourhood Plan is now out to examination.

The Examiner, John Slater, has requested a public hearing to clarify certain aspects of the housing policies with BSTC and Cornwall Council. This meeting will be at 10 a.m. on the 13th December in the Conference Room at the Parkhouse Centre. Full details, together with guidance notes and the Agenda are available on the Town Council website.

C/472/16

Devolution – To receive an update from the Working Group and agree any actions and expenditure (if any)

Cllr Biggs informed the Council that feedback that had been received regarding the Town Council's takeover of the public toilets had so far been good and that there had been a significant improvement in cleanliness. He updated the Council on a recent meeting with Cornwall Council regarding the devolution of the Library Services and the need for the BSTC working group to make some proposals to take back to Cornwall Council in the future. Cllr Biggs answered questions from the floor.

C/473/16

Volunteer policy – As per recommendation HC/120/16 from the Heritage and Culture Committee, to consider and agree the amendments to the policy, and agree any actions

HC/120/16: To discuss the Councils volunteer policy and related policies and documents and agree amendments for recommendation to Full Council

Resolved: *to recommend to Full Council to accept the new updated Volunteer Policy version to replace that adopted on 7th August 2008*

Resolved: to accept the amended Volunteer Policy document as per the recommendation from the Heritage and Culture Committee

C/474/16

2017 Elections – to consider advertising/information to encourage parishioners to consider standing for election and agree any associated actions and expenditure

Discussion took place. Agreed that the Mayor work with the Town Clerk to produce a press release and leaflet for placement on the Councils website/local press – with no extra cost to the Council

C/475/16

Statement of Internal Control 2016

Lengthy discussion took place regarding the document.

Resolved: that the document be noted

Cllr Willingham requested that in future years that the word 'eligible' be added to the section re: 'Review of Effectiveness', so as to read – *Minutes of committee meetings are circulated to all eligible members of the Council*

C/476/16

Financial Report:

(i) Schedule of Payments already made – V01060 – 01071

Resolved: that payments are noted

Cllr Bryson voted against

(ii) Schedule of Payments to be made – V01072 - 01086

Resolved: that the payments be made

C/477/16

2017/2018 Budget and Precept:

(a) To receive an update from the RFO regarding Ring Fencing the pension funding and agree any actions

The update was noted

(b) To consider and adopt the Recommendation made by the Finance and General Purpose Committee at their meeting on 17th November 2016 - FGP/219/16

Resolved: to recommend to full council that a precept of £781,410.50 for the year 2017/18 is set. This gives a rise in Bude-Stratton Town Council's element of Council Tax payable, for a Band 'D' property, of £10.35 per annum

Discussion took place. Cllrs requested that finance lists from the F & GP committee meetings be circulated to all Cllrs (back dated from June 2016)

Resolved: to accept the recommendation from the F&GP committee

(c) To consider and agree the precept for 2017/2018 Budget to be submitted to Cornwall Council

Resolved: that with the amendment to the precept figure identified by the RFO that a precept of £781,417 for the year 2017/18 is set. This gives a rise in Bude-Stratton Town Council's element of Council Tax payable, for a Band 'D' property, of £10.35 per annum

A recorded vote was requested:

Votes for: Cllrs A Biggs, J Bryson, L Deely, B Dixon, I Hemmings, S Jones, P Kelly, P Moores, F Partridge, H Partridge, P Tilzey and R Willingham

Votes against: Cllr L Bartrop

C/478/16

To consider co-option to fill a casual vacancy

The Mayor reported that Council still has a vacancy as following advertisement in the press and on notice boards, there had been no applications received for co-option. This was noted.

C/479/1

Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6)

The Clerk informed the Council that it would not be necessary to continue the meeting in closed session as per item 19 on the agenda

C/480/16

To receive and consider the valuation of the Hookways site and agree any associated actions and expenditure

The Clerk reported that no valuation had been forthcoming. The District Valuer had been to the site but more information was still required and an update will be provided as soon as possible.

The meeting was closed at 8.53pm

Signed..... Date.....