

MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 6th OCTOBER 2016

Present: Cllr L Deely – Mayor

Cllrs: L Bartrop, A Biggs, J Bryson, S Jones, P La Broy, P Moores, F Partridge, H Partridge, P Tilzey, N Tucker, R Willingham, G Wint

Donna James – Town Clerk

Keith Cornwell - RFO

Tracey Gliddon – Committee Administrator

Cornwall Council Cllrs: D Parsons, P Dolphin

Members of public – 4

Press - 1

C/418/16 **To receive and accept apologies for absence**

Cllr P Curtis, B Dixon, I Hemmings, P Kelly

C/419/16 **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**

None received

C/420/16 **Dispensations: to consider requests for dispensations (for which a ‘Dispensation Request’ form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**

None received

C/421/16 **Minutes: to receive, confirm and sign the minutes of the following Council meetings:**

(i) 1st September 2016

Resolved: that the minutes of the meeting, with the amendment to the wording in C/410/16 to ‘once’ be accepted as a true record and signed by the Chairman

Prior to item 5 on the agenda Cllrs asked questions regarding the Committee minutes, when and how non committee members could question the accuracy of those minutes. It was requested this be placed on a future agenda for debate

C/422/16 **Minutes of committee meetings (acting under delegated authority) and their recommendations:**

- i) Properties Committee – 25th July 2016
- ii) Planning Committee – 1st September 2016
- iii) Properties Committee – 8th September
- iv) Heritage & Culture Committee – 15th September 2016
- v) Finance & General Purposes Committee – 15th September 2016
- vi) Recreation Committee – 22nd September 2016 – **R/138/16**
- vii) Environmental Service & Highways Committee – 22nd September 2016
- viii) Properties Committee -22nd September 2016 – **PR/149/16 and PR/151/16**

(a) To receive and consider reports and minutes of the committee meetings listed above (i-viii)

Resolved to vote en bloc for items (i-iii and v-viii), item iv) being deferred to the next meeting

Resolved: to receive and consider the reports and minutes of the committees listed
Cllr Bryson voted against

(b) To adopt any recommendation of the committee meetings listed above – (R/138/16, PR/149/16 and PR/151/16 will be dealt with as separate items later on the agenda) **None**

C/423/16

Mayors Report

I was honoured to represent the Town Council at the Bideford regatta at the end of August. I regret that I was unable to attend the Forum of Cornish Mayors at St. Columb Major but will circulate the notes from the meeting to all Councillors when they are to hand.

I am happy to report that Mr Antony Fanshawe has been instructed by the council to repair and re-lacquer the exterior of the Bude light to reinstate the colour and lacquer and repair the cracks. The lights themselves will not be fixed at this point.

Bude Stratton Town Council has now taken on the maintenance and cleansing of Summerleaze, Crooklets and the Crescent toilets from Cornwall Council and we are now in charge of those three units

We are also cleaning the toilets at the Foyer under a maintenance agreement and are hoping to negotiate a service level agreement for this area.

I am sure we all wish to offer our congratulations to Councillor Willingham on his recent marriage.

C/424/16

Maximum 15 minutes for public present to make comments concerning the business of the current Council

Members of the public present commented on the following:

Repairs to the lights at the Bude Light, the Pitch and Putt and the possible new build. The Cornwall Devon Wall and the Bude Advisory Group

A Cllr asked that the Council congratulate Mrs Jackie Heard (present) on her recent installation to the Cornish Gorseth

C/425/16

Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC

Cllr David Parsons: Cllr Parsons spoke regarding the Cornwall Devon Wall. He informed the Council that work to the new roundabout (proper) at Hillhead was due to start in 3 weeks. He talked about the possibility of Town and Parrish Council funding being capped. Updated the Council re: the Bude parking Consultation. He informed the Council that Cornwall Council were involved in a trial of 100% retention of Business rates. Cllr Parsons answered question from the floor

Cllr Paula Dolphin: Cllr Dolphin spoke regarding the Cornwall Devon Wall and the Governance Review at Cornwall Council. She updated the Council on the review of the number of Cllrs at Cornwall Council, the new draft numbers being 105-115. She reported on the Bude Advisory Group's last meeting and the need for a new rep from Bude-Stratton Town Council on the Bude Advisory Group and discussed the work that the group carries out. She reported on the Hillhead Roundabout, potholes on Stratton roads, the proposed new crossing on the A39 for Stratton Primary School. Cllr Dolphin stated that she had money in her Community Grant Fund.

C/426/16

Bude Neighbourhood Beat Manager/Police: to discuss relevant policing issues and or receive a report and agree any relevant questions to be asked for response at a future meeting

The Clerk reported that she had received questions to put to the Police but they were unable to attend but she read a report: Officers in Bude have taken persons to custody centres in Newquay/Barnstaple and Plymouth over the last 12 months many times. There is generally a policing presence still in Bude but on occasions Bude is covered by the nearest unit i.e.; Launceston or Holsworthy if there is no Police presence in Bude.

C/427/16

Correspondence received – for information

Tesco Bags for Life
CC Consultation – Free distribution of Printed Matter
CALC – Open Meeting Invite
CC – Governance Review External Group (GREG) report

Noted

C/428/16

Neighbourhood Plan – to receive an update (if any)

Consultation period finished on the 29th September and the plan can now be submitted for examination.

The Steering Group have been provided with the names and details of three prospective candidates to examine the Plan.

Once the preferred candidate is agreed, next week, we will inform Cornwall Council of our choice. They will arrange examination of the plan.

C/429/16

Code of Conduct Decision Notice against Cllr Bryson/breach found – to consider actions to be taken as per the decision notice from Cornwall Council and the advice therein

The Chairman read the Code of Conduct report to the members regarding breaches by Cllr Bryson

A proposal was made and seconded that Cllr Bryson is censured for breaches of the Code of Conduct

A recorded vote was requested

For: Cllrs A Biggs, L Deely, H Partridge, F Partridge, N Tucker,

Against: Cllrs J Bryson, S Jones, P La Broy, B Willingham

Abstained: Cllrs L Bartrop, P Moores, P Tilzey, G Wint

Resolved: that Cllr Bryson is censured for breaches of the Code of Conduct

C/430/16

Marquee: to consider the recommendation R/138/16 by the Recreation Committee and agree any associated actions and expenditure, if applicable:

The Chairman of the Recreation Committee took any questions regarding the marquee feasibility study.

A Cllr congratulated the member of staff responsible for the study. Detailed discussion took place

Resolved: that the Council purchase a Clear Span Marquee, that the Recreation Committee approach the F & GP Committee to purchase the marquee with available funds in the financial year, if funds are not available within this financial year, to add this item into the budget for purchase in 2017/18 financial year

C/431/16

Alarms: to consider the recommendation by the Properties Committee PR/149/16 (for the provision of Out of Hours call outs for the Castle, Parkhouse Centre, Conference Room and Works Unit) and agree any associated actions and expenditure, if applicable

The Clerk outlined details to the Council of the responsibilities being undertaken by members of staff at present with regard to out of hours alarm call outs.

Details of the costings for upgrading the present system and any future use of a private security firm costs were reported:

£125 for each building to be added to the Alarm Response Centre (ARC)

£180 per year for the first site, £150 per year for each subsequent site

£35 per hour call out charge + £25 per hour there after

Resolved: to add any buildings not at present registered with the ARC, to employ a private security company for out of hours alarm call outs for the Bude Stratton Town Council buildings

Cllr Tilzey left the meeting at 8.20pm

C/432/16

Pitch and Putt – to consider the recommendations by the Properties Committee PR/152/16 and agree any associated actions and expenditure, if applicable

The Feasibility Study (*previously distributed*) was discussed

Resolved: to vote for the 3 items below en bloc

Cllrs L Bartrop, P La Broy and B Willingham voted against

Resolved: that further to the Feasibility Study, the existing Pitch and Putt building be demolished and be replaced with a suitable fit for purpose building

Resolved: that the new build be in line with granted planning application PA16/02120, showing the building footprint and that tenders be sourced as per Public Contract Regulations

Resolved: that full Council delegate the Properties Committee to carry out the ongoing works to the completion of the project

A recorded vote was requested:

For: Cllrs A Biggs, J Bryson, L Deely, S Jones, P Moores, H Partridge, F Partridge, P Tilzey, N Tucker, G Wint

Against: Cllrs L Bartrop, P La Broy, B Willingham

C/433/16

To consider and agree the continued funding for the annual monitoring fee of 5 defibrillators in Bude, supplied by Fleet

Resolved: That the Council continue funding 5 defibrillators in Bude at a cost of £295 per machine

C/434/16

Hookways Garage/Jennings Bus site – to consider obtaining a valuation of the site for future development (s)

Discussion took place

Resolved: to instruct the District Valuer to obtain a valuation for the Hookways site.

C/435/16

Cornwall Council Carparks – to consider appropriate correspondence, if applicable to Cornwall Council regarding the queues in summer season

Cllr Willingham reported the problems which had been occurring in the Cornwall Council carparks this summer season, due to the new pay and display machine, which have a number pad attached for customers to put in their car registration before issuing a car parking ticket. The queues that had been caused were of extreme concern. The traffic management into the town during the summer months was also discussed.

Resolved: that the Clerk write to Cornwall Council regarding the pay and display machines not being fit for purpose and the traffic management in the summer months leading to massive queues around the town.

C/436/16

IT Upgrade – As per F & GP committee resolution FGP/201/16

The Clerk informed the Council of the requirements necessary to bring the current IT provision up to standard at the Parkhouse Centre and the Heritage Centre, this included the need for a new server. The Clerk outlined some figures from quotations received. The Council agreed that Cllr Wint work with the Clerk to obtain the best quotations for the necessary IT equipment required by the Council

Cllr La Broy left the meeting at 9.10pm

Cllr Willingham left the meeting at 9.10pm

C/437/16

Financial Report

(v) Schedule of payments made 15th September 2016 –6th October 2016

Resolved: that the schedule of payments be noted

Cllr Bryson voted against

(vi) Schedule of payments to be made 7th October 2016

Resolved: that the schedule of payments be made and a noted

Cllr Bryson voted against

C/438/16

Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI(6) – To consider passing the following resolution : ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed in closed session

Resolved: That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed ‘in closed session’.

Cllr Bryson left the meeting 9.12pm

