

**MINUTES OF THE ANNUAL COUNCIL MEETING**

**HELD ON THURSDAY 7 May 2015**

Present: Cllr L Deely - Mayor

Cllrs: L Bartrop, A Biggs, J Bryson, P Curtis, B Dixon, J Heard, I Hemmings, P La Broy, L Moores, P Moores, F Partridge, H Partridge, P Tilzey, N Tucker, L Watson  
Sarah Mason - CALC

Ms A Weare-Gifford – Responsible Finance Officer

Absent (no apologies): L Emo

**C/093/15**

**Outgoing Mayor's remarks at the end of the Council year**

Cllr Partridge thanked and acknowledged that the past year had been very difficult and praised the staff for ensuring that the work of the council had continued despite staff absences. He also thanked his Deputy Mayor Cllr Deely for her support during his term of office.

**C/094/15**

**Election of mayor**

(i) to receive nominations for the office of Mayor 2015/16

**Resolved: That Cllr L Deely be elected as Mayor for the year 2015/16.**

(ii) to receive the Mayor's Declaration of Acceptance

**Resolved: Cllr Deely accepted the office of Mayor and it was noted that the Declaration would be signed after the meeting.**

**C/095/15**

**Incoming Mayor's remarks at the beginning of the Council year**

Cllr Deely thanked members for their support and looked forward to working with members in the coming year.

**C/096/15**

**Election of Deputy Mayor: to receive nominations for the office of Deputy Mayor 2015/16**

(i) to receive nominations for the office of Deputy Mayor 2015/16

**Resolved: That Cllr F Partridge be elected as Deputy Mayor until such time as the recruitment of the new clerk had been completed.**

**C/097/15**

**To receive and accept apologies for absence**

Cllr B Willingham

**C/098/15**

**To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**

There were none

**C/099/15**

**Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**

None were applied for

- C/100/15** **Minutes: to receive, confirm and sign the minutes of the Council meeting held on 2 April 2015**  
**RESOLVED:** that the minutes be approved as a true and accurate record and be signed by the Mayor
- C/101/15** **Minutes: to receive, confirm and sign the minutes of the Extraordinary Council meeting held on 23 April 2015**  
**RESOLVED:** that the minutes be approved as a true and accurate record and be signed by the Mayor. Cllr Bryson asked that her vote against the minutes be recorded.
- C/102/15** **Minutes to receive and consider reports and minutes of the following committees (acting under delegated authority) and to consider the adoption of any Recommendations contained therein:**  
(i) Environmental Services and Highways Committee 9 April 2015  
(ii) Recreation Committee – 9 April 2015  
(iii) Planning Committee – 16 April 2015  
(iv) Finance and General Purposes Committee – 16 April 2015  
(v) Planning Committee – 30 April 2015  
**RESOLVED: To note the minutes of committee meetings held between 9 April and 30 April as listed**
- C/103/15** **Correspondence received**  
None – members asked that the usual practice of a correspondence list be reinstated for future meetings.
- C/104/15** **Maximum 15 minutes for electors present to put questions or make observations concerning the business of the current council**  
None
- C/105/15** **Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**  
The Mayor noted that the meeting was being held on the night of the General Election and both members had given apologies.
- C/106/15** **Opportunity for Bude Neighbourhood Beat Manager to discuss Policing issues relevant to BSTC**  
None
- C/107/15** **Members questions**  
i) Cllr Bryson – raised questions over the circulation of information and correspondence to members. The Mayor assured her that full information was circulated as available but that the office was under great pressure until the new Clerk was in post. Her comments were noted.  
ii) Cllr Bartrop - asked that early repairs were undertaken to the stone wall at Crooklets to prevent further deterioration.

- iii) Cllr La Broy – asked that the new administration swiftly reviews the Terms of Reference for the council’s committees, especially the Staffing Committee.  
The Mayor noted that this would be in hand once the new Clerk was in post.
- iv) Cllr Tilzey - asked that members focus on ways of serving the community of Bude and be pro active in delivering the services which would be lost under the cuts of Cornwall Council. There was support to this approach to future working.

**C/108/15**

**Appointment of Members to the Committees of the Council**

- (i) **Environmental Services & Highways Committee**  
**Resolved: That Cllrs P Moores, F Partridge, J Bryson, and B Dixon be elected to serve on the Environmental Services & Highways Committee for the ensuing year**
- (ii) **Heritage & Culture Committee**  
**Resolved: That Cllrs Biggs, L Moores, L Watson, H Partridge, F Partridge, P La Broy be elected to serve on the Heritage & Culture Committee for the ensuing year**
- (iii) **Planning Committee**  
**Resolved: That Cllrs B Dixon, L Deely, L Bartrop and R Willingham be elected to serve on the Planning Committee for the ensuing year**
- (iv) **Properties Committee**  
**Resolved: That Cllrs H Partridge, J Bryson, N Tucker, L Moores, F Partridge, P Tilzey be elected to serve on the Properties Committee for the ensuing year**
- (v) **Recreation Committee**  
**Resolved: That Cllrs F Partridge, P Tilzey, P Curtis, A Biggs, N Tucker, P Moores be elected to serve on the Recreation Committee for the ensuing year**
- (vi) **Staffing Committee**  
**Resolved: That Cllrs Deely, F Partridge, A Biggs, P Moores, L Moores and P Curtis be elected to serve of the Staffing Committee for the ensuing year**

**C/109/14**

**Appointment of members as delegates to outside bodies**

**Resolved: That the following Cllrs be elected to serve as BSTC delegated representatives on the following outside bodies:**

<b>Bude Community CCTV Project</b>	<b>Cllr Deely</b>
<b>Bude Community Network</b>	<b>Cllr Bryson</b>
<b>Bude Canal &amp; Harbour Society</b>	<b>Cllr L Moores</b>
<b>Bude Canal Trust</b>	<b>- to seek clarification of role</b>
<b>Bude Partnership</b>	<b>in abeyance</b>
<b>Bude Street Pastors</b>	<b>Cllr Deely</b>
<b>Bude Marshes</b>	<b>vacant</b>
<b>Higher Wharf Action Group</b>	<b>vacant</b>
<b>Police Liaison Committee</b>	<b>Cllrs Curtis, Hemmings</b>
<b>Twinning Association</b>	<b>Cllr Deely (Mayor)</b>

The Mayor would confirm with Cllrs Emo and Willingham that they were willing to continue their roles before appointment.

**C/110/15 Cornwall Council – information relating to the future funding of public toilets**

Historically the toilets had been funded by a surcharge on the car park and the council had always believed that this would protect the provision of public toilets in the town. During debate members were conscious of the impact of the cost of running the public toilets on the council's precept but recognised that public toilets were essential to the town.

**Resolved : that the Mayor work with Cornwall Cllr David Parson to write to Cornwall Council to challenge the decision to withdraw the provision of public toilets in Bude.**

**C/111/15 Internal Audit Report:**

- (i) to receive the internal audit report from Cllrs Bryson and Willingham  
**Resolved : to receive the report of the Internal Audit Working Party**
- (ii) to recommend the review and adoption of an internal audit policy by the FGP Committee

**Resolved: to refer the report to the Finance and General Purposes Committee to draft an internal audit policy for consideration by full Council.** Cllr Bryson asked that her vote against the proposal be recorded.

**C/112/15 Financial Report:**

- (i) Internal Audit Report 2014/2015: final report  
**Resolved : to note the Internal Audit Report 2014/15**
- (ii) Annual Accounts Report 2014/2015: final report  
**Resolved : to note the Annual Accounts Report 2014/15**
- (iii) Annual Return for the year ended 31 March 2015: Consideration and approval of the 'Statement of Accounts' and 'Annual Governance Statement' for the year ended 31 March 2015  
**Resolved : that the Council has considered the Annual Statement of Accounts and Annual Governance Statement for the year ended March 31, 2014 and authorised the Mayor to sign.**
- (iv) Schedule of payments made 11 April – 1 May 2015  
**Resolved : that the schedule of payments (V00064 – V00092) be noted**
- (vi) Schedule of payments to be made 8 May 2015  
**Resolved : after clarification of cheque payments 098 and 101, that the schedule of payments (V00093 – V00135) to be made 8 May 2015 be approved.**

There being no further business the meeting was closed at 8.35pm.

Signed..... Date.....