

MINUTES OF THE HERITAGE & CULTURE COMMITTEE MEETING HELD ON

THURSDAY 14TH JULY 2016

Present: Cllrs: A Biggs, P Kelly, H Partridge, P Tilzey

Non-committee member: Cllr F Partridge

Miss D James – Town Clerk

Mrs T Gliddon -Committee Administrator

Mr M Berridge – Castle Manager

Mrs J King – Heritage Officer

- HC/093/16** **To receive and accept apologies for absence**
Cllrs: L Deely
- HC/094/16** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None
- HC/095/16** **Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**
None
- HC/096/16** **Minutes: To consider and approve the minutes of the extra-ordinary Heritage and Culture Committee meeting held on 7th July 2016**
Resolved: that the Minutes of the meeting are true record of the meeting and they were signed by the Chairman
- HC/097/16** **Maximum 15 minutes for electors present to put questions or make observations regarding the Heritage & Culture Committee Questions must be directed through the chairman**
An elector asked about the Timbers at Helebridge, he also requested that the Tub Boat housed at the Helebridge workshop be clean as soon as possible. An elector requested that the Committee send a letter of thanks to Archive Volunteer co-ordinator Mrs Anne Longley.
An elector asked for an update on the progress of the Lower Wharf Forge
- HC/098/16** **To agree formal response to BAAM regarding the recent event**
The Clerk reported to the committee on the BAAM event that took place at the Castle Grounds in July and the ensuing complaints regarding charging at the gate and parking issues.

The chairman suspended standing order 1)(c) in order to allow a non-committee member to speak

After lengthy discussion the committee requested the Clerk to write to the BAAM committee explaining the Council's concerns regarding the running of this year's event, ie: charging people to enter the Castle Grounds, parking and obstructing the SWW facility, excessive noise levels and parking cars on the Castle lawn area. It was also requested that new Conditions of hire for the Castle Grounds/Outdoors spaces be taken to a future Recreation Committee meeting.

The chairman re-instated standing order 1)(c)
- HC/099/16** **To receive reports from officers of the Council and agree any associated actions:**
i) From the Heritage Development Officer (attached)
Mrs King circulated her report to the committee

Discussion and questions followed. The committee agreed that Mrs King should purchase the Data logging equipment required for the Heritage Centre.

ii) From the Castle Manager (attached)

Mr Berridge circulated his report to the committee

Discussion and questions from the committee followed. The committee agreed that Mr Berridge should purchase the kitchen equipment required for Café Limelight up to the amount of £1000. The committee also agreed that Mr Berridge should put in any new signage he felt was needed in the Heritage Centre.

HC/100/16

Sculpture received from TIC – to consider and agree actions in regards the signpost sculpture received from the TIC

The Chairman reported to the committee regarding the history behind the sculpture and how the Council had acquired it.

Discussion took place.

Resolved: that the Clerk be asked to write to the manager at the TIC and give them deadline for the return of the sculpture to the TIC. If the sculpture is not taken away at the end of the 2 weeks the Council will dispose of it.

The Chairman closed the meeting at 8.08pm

Signed.....Date.....