

MINUTES OF THE PROPERTIES COMMITTEE

MEETING HELD ON THURSDAY 15 JANUARY 2015

Present: Cllr H Partridge – Chairman
Cllrs: J Bryson, I Hemmings, L Moores, F Partridge
Mr A Morgan – Acting Town Clerk

Present: Cllrs A Biggs, L Deely

PR/01/15 **To receive and accept apologies for absence**

Cllr N Tucker, P Moores

PR/02/15 **To receive registered and non-registered disclosable pecuniary interests and non-registrable interests**

None

PR/03/15 **Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**

None

PR/04/15 **Maximum 15 minutes for electors present to put questions or make observations concerning the business of the Finance, Staffing & General Purposes Committee - questions must be directed through the chairman**

None

PR/05/15 **Minutes: To consider and approve the minutes of the Properties Committee meeting held on 25 September 2014**

Resolved: That the minutes are a true and accurate record and that they should be signed by the Chairman

PR/06/15 **Conservatory, The Castle: update**

The Acting Town Clerk updated the committee to say that the building works had started with the removal of the patio and digging out of the site. A site meeting is due on the 16th of January and further updates will be provided from there. Information was given to say that the café would be relocating to the old shop unit at the end of the month.

PR/07/15 **Castle Survey: Consideration of the survey report**

The report was delayed with regards to delivery to the committee and so although a brief discussion took place with regards to the content decisions will be postponed until the next meeting. The Acting Town Clerk requested that any questions relating to the report be emailed to him 2 weeks before the next meeting (12th March for meeting on the 26th March) so that answers can be sought.

PR/08/15 **Pitch and Putt: Update on the proposed Pitch and Putt replacement**

A survey of the grounds has been completed and plans are being drawn up for submission with the application including the car park area. Community engagement has taken place with positive responses being received with the exception of one respondent who was in favour of the development with the exception of the car park. Work is still to be carried out on the valuation and this will be done before the next meeting.

PR/09/15 **The Castle Tea Rooms: update**

The survey has been carried out on the building and the Acting Town Clerk reported that he had received interest in renting the building even though this is not being

advertise as yet. Investigation is being carried out into the issue of the foul water drains blocking and it was suggested that South West Water should be able to clarify ownership.

PR/10/15

The Parkhouse Centre Extensions: update

Planning for office extension has been received. It was noted that at this stage planning was only sought for the office as the requirements for any additional storage had not be defined. The committee agreed to have an update item for the Parkhouse Extensions on each agenda.

PR/11/15

Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed ‘in committee’

The following minutes are currently confidential and only available to cllrs