

MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON THURSDAY

19TH MAY 2016

Present: Cllr H Partridge – Chairman – Cllrs A Biggs, L Deely,

Miss D James – Town Clerk

T Gliddon - Committee Administrator

A Morgan – Administration Assistant

PR/110/16

Election of Chairman

Nominations were taken for the position of Chairman

Cllr H Partridge

Resolved: that Cllr H Partridge be elected as Chairman for the ensuing year

PR/111/16

Election of Vice-Chairman

Nominations were taken for Vice-Chairman

Cllr Deely

Resolved: that Cllr Deely be elected as Vice-Chairman for the ensuing year

PR/112/16

To receive and accept apologies for absence

Cllr J Bryson

PR/113/16

To receive registered and non-registered disclosable pecuniary interests and non-registrable interests

None

PR/113/16

Dispensations: to consider requests for dispensations

None

PR/114/16

Minutes: To consider and approve the minutes of the Properties Committee meeting held on 29th March 2016

Resolved: Due to the incorrect minutes being listed on the agenda, the minutes be deferred to the next meeting

PR/115/16

Maximum 15 minutes for electors present to put questions or make observations concerning the business of the Properties Committee – questions must be directed through the chairman

A members of the public and non-members of the committee spoke regarding the makeup of the Properties committee

PR/116/16

Pitch and Putt Pavilion – to consider the options for the Pitch and Putt building and agree any further actions

The Clerk reiterated to the committee the advice she had previously given at full Council, that by law the Council would have to go out to tender if they want to have a new build at the Pitch and Putt site. The Clerk advised that the committee engage the services of an architect and get a design and specification to go out to tender.

The Chairman suspended Standing Order 1d in order to allow non-committee members to speak

Lengthy discussion took place.

Resolved: A working party made up of present and past members of the Properties Committee be appointed to discuss the building and specification. Officers to obtain a business report

PR/117/16 **Update on Castle CCTV and Mosquito device**

The Administration Assistant updated the committee on the successful implementation of the new camera and possible placement of the mosquito devices. He also reported for the committee's information that an extra camera could be utilized at the tearooms using current equipment.

PR/118/16 **Office partition – to consider and agree any associated actions and expenditure**

The Administration Assistant gave the committee the costs for the partitioning of the Clerk's office into two separate offices. The costs are to include secondary glazing and air conditioning/heating

Resolved: That the works should go ahead with a spend up to £12,000

PR/119/16 **Parkhouse Centre Entrance – to receive a report from the Town Clerk, consider options and agree any associated actions**

Discussion took place with regard to the front entrance of the Parkhouse Centre. The clerk informed the committee if they wished to continue with the project that it would be necessary to take any specification out to tender.

Resolved: To defer this item to the next meeting

The chairman closed the meeting at 11.17am

Signed.....Dated.....