



Bude-Stratton Town Council  
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 6<sup>th</sup> July 2017 at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

*D. James*

Donna James - Town Clerk  
Date of issue: 29<sup>th</sup> June 2017

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes – Full Council: to receive, confirm and sign the minutes of the Full Council meeting of 1<sup>st</sup> June 2017.
5. Minutes - Committees:
  - (i) Planning Committee – 25<sup>th</sup> May 2017, 8<sup>th</sup> June 2017, 22<sup>nd</sup> June 2017
  - (ii) Finance & General Purposes Committee – 15<sup>th</sup> June 2017
  - (iii) Properties Committee – 25<sup>th</sup> May 2017
  - (iv) Heritage & Culture Committee – 8<sup>th</sup> June 2017
  - (v) Recreation Committee – 25<sup>th</sup> May 2017
  - (vi) Environmental Services and Highways Committee – 25<sup>th</sup> May 2017
  - (vii) Staffing Committee – 1<sup>st</sup> June 2017
  - (a) To receive and note the minutes of the committee meetings listed above (i - vii) (acting under delegated authority)
  - (b) To consider and agree any recommendations of the committee meetings listed above (i-vii) (acting under delegated authority) – if any
6. Mayor's report
7. Correspondence Received – to note and agree any associated actions/responses as appropriate: *copied to all Cllrs*
  - (i) *CC Devolution Newsletter*
8. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the Chairman*

*Continued.....*

9. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC.
10. Neighbourhood Plan – to receive an update and agree any associated actions and expenditure (if any)
11. To approve the Information Security Policy
12. To consider an increase to the Castle Petty Cash imprest from £100 - £250
13. Consideration of evoking an Option to tax on the Pitch and Putt Pavilion site for VAT purposes
14. Electoral Review of Cornwall Council - to consider the response from the Town Council.
15. To confirm the makeup of the Finance and General Purposes Committee (for Councils Terms of Reference)
16. Committee membership - for the committees listed below; to elect members and confirm whether they are with or without voting rights, to consider requests to stand down:
  - (i) Environmental Services and Highways
  - (ii) Heritage and Culture
  - (iii) Finance and General Purposes
  - (iv) Properties
  - (v) Recreation
  - (vi) Planning
17. To consider and agree the decisions of the Finance and General Purposes Committee meeting of 15<sup>th</sup> June 2017 – listed below:
  - FGP/46/17 Resolution of grant applications
  - FGP/47/17 Resolution of Insurance arrangements - level of fidelity guarantee cover and length of business continuity cover
  - FGP/48/17 Resolution of Photocopier lease renewal
  - FGP/49/17 Resolution of payments made and payments to be made
18. Clerk's report – to receive (if any)
19. To receive reports of meetings (*non-committee*) from Councillor's (if any)
20. Bank mandate – To confirm, list and approve signatories for the bank account
21. Financial Report:
  - (i) Schedule of Payments made - 16<sup>th</sup> June 2017 to 6<sup>th</sup> July 2017
  - (ii) Schedule of Payments to be made - 7<sup>th</sup> July 2017
22. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
23. FGP/54/17 Recommendation to Full Council to write off hire debt (Wedding and Castle)

*end*