

**MINUTES OF THE HERITAGE AND CULTURE COMMITTEE MEETING HELD ON**  
**10<sup>TH</sup> AUGUST 2017**

Chairman: Cllr J Bryson  
Councillors present (voting members): S Browning, L Deely, P Kelly,  
L Moores, F Partridge, H Partridge, P Tilzey  
(non-voting members): N Tucker

RFO: Keith Cornwell  
Castle Manager (CM) - Mark Berridge  
Heritage Development Officer (HDO) - Janine King

Public present: 1

- HC/55/17**     **To receive and accept apologies for absence**  
Cllrs: P La Broy and P Moores
- HC/56/17**     **To receive declarations of interests**  
None received
- HC/57/17**     **To consider requests for dispensations**  
None received
- HC/58/17**     **To confirm the accuracy of the Minutes of the Heritage and Culture Committee meeting held on 8<sup>th</sup> June 2017**  
**Resolved:** That amendments listed by Cllr F Partridge regarding capital letters required are noted on the set of Minutes in the Minute book and to defer signing of the Minutes until HC/52/17 includes detail of the up-date given on The Forge and HC/54/17 includes the amount which the Committee is prepared to pay for the Etching. Also at the beginning of the Minutes add after "as the past Chairman..." Cllr P Moores was elected
- HC/59/17**     **Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee**  
A member of the public spoke on behalf of the Bude Canal & Harbour Society and applauded the work of the HDO regarding the siting of their stand on Heritage Day and requested the same location next year. He also reported hearing many favourable comments regarding Heritage Day  
As a member of the public he mentioned difficulty in obtaining posters before the event also that he felt it would have been beneficial if the Mayoral Party had visited the Ivor Potter Hall to speak with the stallholders  
The Committee were informed that The Barge Workshop is open on Sundays and has had good attendance with much interest shown in the artefacts. It was requested that HDO produce a leaflet on the artefacts, which included photographs, for future use  
An update was requested on the Timbers at the Workshop and The Forge  
Favourable response was given to item HC/62/17 in the Minutes

The Chairman moved to take agenda item 13 (HC/67/17) as the next item for discussion. The Committee agreed

**HC/60/17**      **To receive reports from Officers of the Council and agree any associated actions**  
Reports were given by the CM and HDO *as attached to these minutes*  
The CM requested feedback from the Committee on future inclusions/exclusions for Heritage Day  
A Cllr requested that details of the buffet available at Café Limelight be added to the Castle Website  
Congratulations on a successful day were extended to the Castle Manager, HDO and Café Supervisor

**HC/61/17**      **The Cone:**  
a) To consider the future use(s) of the Cone  
The committee discussed the future use of the space for exhibitions, to run workshops or to use the space as a shop. In order to help the decision process the Committee requested the last two years figures for the shop and some evidence regarding the staffing element surrounding the Café and shop.  
**Resolved: to defer this item to a later meeting to allow for the information requested to be gathered**  
  
b) To consider renaming the Cone  
**Resolved: to defer this item to a later meeting**

**HC/62/17**      **To receive an update on the poll undertaken, with reference to serving alcohol with meals in Café Limelight and agree any associated actions and expenditure**  
The CM updated the committee as to the responses given to the questionnaire. 145 replies were received, with 86 saying yes and 59 saying no.  
Discussion took place as to when alcohol should be served, the amount and varieties that could be made available. It was reported that the Licence would need to be updated to include the Conservatory and Decking area and that the current menu in Café Limelight would remain unchanged  
**Resolved: to serve alcohol with food on the basis as proposed by the Castle Manager with a review in 12 months**

**HC/63/17**      **To approve the date of next year's Heritage Festival, incorporating the Battle of Stratton on the Saturday; proposed date 28th / 29th July 2018**  
**Resolved: to agree to the proposed dates 28<sup>th</sup>/29<sup>th</sup> July 2018, subject to no local conflicts**

**HC/64/17**      **To consider sourcing funding from The Battlefield's Trust to replace the information sign currently on display at Stamford Hill Battle site**  
The HDO informed the Committee that a grant of up to £1000 is available to update the information board at the Stamford Hill Battle Site.  
**Resolved: to authorise the sourcing of the grant funding from the Battlefield's Trust to replace the information Board at Stamford Hill Battle Site**

**HC/65/17**      **To consider the request to loan the model of Gurney’s Steam Carriage to Arlington Court for a temporary exhibition**

The HDO reported that an approach had been made by the Steward of the Carriage Museum at Arlington Court (National Trust) to borrow the model of Gurney’s Steam Carriage. The model would be displayed in the appropriate conditions and include a credit to the Heritage Centre, therefore gaining potential visitors

**Resolved: to authorise the loan of the model of Gurney’s Steam Carriage to Arlington Court during March-October 2018**

**HC/66/17**      **To consider and approve The Castle’s Forward Plan and any recommendations to Full Council**

**Resolved: to approve The Castle’s Forward Plan with the minor amendments as discussed and to recommend an annual review by the Heritage and Culture Committee**

**HC/67/17**      **To receive and note The Castle trading figures 2016/17 and first quarter update**

**Resolved: To receive and note The Castle trading figures**

**DRAFT**

Meeting closed at 8.34pm

Chairman’s signature.....Date.....