

MINUTES OF THE HERITAGE AND CULTURE COMMITTEE MEETING HELD ON 8TH JUNE 2017.

Councillors present: S.Browning, J.Bryson, B.Dixon, P.La Broy, L.Moores, P.Moores, F.Partridge, H.Partridge, P.Tilzey, N.Tucker, and R.Willingham

Town Clerk - Donna James
RFO - Keith Cornwell
Castle Manager - Mark Berridge
Heritage Development Officer - Janine King
Committee Administrator - Peter Martin

Public present: 2 members of public present

As the past Chairman and Vice-Chairman were no longer Councillors the committee elected a temporary Chairman to start the meeting

- HC/39/17 Election of Chairman:**
Nominations for Chairman were taken – received were:
Cllr Bryson and Cllr Kelly (*interest in position had been received in writing*)
Voting took place
RESOLVED:
That Cllr Bryson is duly elected as Chairman for ensuing year 2017-18.
- HC/40/17 Election of Vice-Chairman:**
RESOLVED:
That Cllr Kelly is duly elected as Vice-Chairman for ensuing year 2017-2018.
- HC/41/17 To receive and accept apologies for absence:**
Cllrs Deely and Kelly
- HC/42/17 To receive declarations of interests:**
None received
- HC/43/17 To consider requests for dispensations:**
None received
- HC/44/17 To confirm the minutes of the last meeting held on 6th April 2017.**
RESOLVED:
That the minutes of the last meeting held on 6th April 2017 are confirmed as a true and accurate record of that meeting and they were signed by the Chairman
- HC/45/17 15 minutes public participation time:**
One member of public spoke;
The Canal society are opening the barge workshop on 2nd July 2017, up to Sunday September 24th 2017.
Agenda item 9 (a) preferred that the Café limelight was not closed on Heritage day.

- HC/46/17** **To receive reports from the:**
 (a) Castle Manager – An update was given
Copy of the report is attached to the minutes identified as appendix A.
 (b) Heritage development Officer – An update was given
Copy of the report is attached to the minutes identified as appendix B.
- HC/47/17** **Heritage day 2017:**
RESOLVED:
 (a) To amalgamate 10th Anniversary of the castle opening with Heritage day.
 (b) That café limelight will not close for the Mayors ceremony and that officers and Mayor meet to discuss alternative arrangements.
- HC/48/17** **To consider options available regarding the provision of stallholders lunches on heritage day:**
RESOLVED:
 That stallholders will not be provided with free lunches.
- HC/49/17** **Battle of Stratton / Heritage Day 2018: To consider a request by Sealed Knot to hold celebrations at the same time as Heritage Day 2018.**
RESOLVED:
 That permission is given to take part in the 2018 Heritage Day weekend
- HC/50/17** **Christmas Fair: To consider the proposed date of 10th December 2017.**
RESOLVED:
 To hold the Christmas fair on 10th December 2017.
- HC/51/17** **Café opening hours:**
 (a) **To consider a request for longer opening hours following a running event.**
RESOLVED:
 That the Castle Manager has the ability to keep the Café open later at his discretion
- (b) **To consider delegating the decisions for all future requests for amended opening hours to appropriate Town Council officers.**
RESOLVED:
 That appropriate Council Officers be delegated the decision for all such future requests
- HC/52/17** **The forge: To receive an update.**
 An update was given
- HC/53/17** **Forward plan: To consider and agree the aims of the forward plan required for programming museum accreditation.**
RESOLVED:
 That the aims of the accreditation were adopted by the Committee and agreed that they should progress.

HC/54/17

To consider the offer to purchase a rare engraving / etching of Gurney's Steam Carriage, subject to a report from the Castle Manager.

RESOLVED:

To purchase the etching.
Cllr La Broy voted against

Meeting closed 8.35pm

Chairman's signature.....Date.....