

**MINUTES OF THE EXTRAORDINARY HERITAGE & CULTURE COMMITTEE MEETING  
HELD ON THURSDAY 6<sup>TH</sup> APRIL 2017**

Chairman: Cllr A Biggs  
Present: Cllrs L Deely, P Kelly, H Partridge

Donna James – Town Clerk  
Tracey Gliddon – Committee Administrator  
Non-committee member – Cllr F Partridge

**HC/32/17 To receive and accept apologies for absence**

Cllr P Tilzey  
Non-committee member Cllr P Curtis

**HC/33/17 To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**

None received

**HC/34/17 Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**

None received

**HC/35/17 Minutes: To receive and adopt minutes of the Heritage and Culture Committee meeting held on 23<sup>rd</sup> March 2017**

**Resolved:** that the minutes are a true and accurate record of the meeting and they were signed by the Chairman

**HC/36/17 Maximum 15 minutes for public present to put questions or make observations regarding the Heritage & Culture Committee Questions must be directed through the chairman**

None

**HC/37/17 Ready to Borrow scheme – to consider the application for funding and agree any associated actions and expenditure for match funding**

The Clerk distributed information regarding the Ready to Borrow Scheme from the Heritage & Development Officer (HDO). Discussion took place

**Resolved: to agree match funding up to an amount of £3000 for the Ready to Borrow Scheme**

**HC/38/17 Getting Loan Ready training- to receive an update and any associated actions and expenditure**

The Clerk distributed an outline of the training programme and possible expenses to be incurred by the HDO

**Resolved: that the committee agree a travel allowance of up to £250 for the HDO to attend the Getting Loan Ready training programme**

The Chairman closed the meeting at 10.48am

Signed.....Date.....