



Bude-Stratton Town Council  
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To all members of the **Heritage and Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage and Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 26<sup>th</sup> October 2017 at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend

Keith Cornwell – Acting Proper Officer

Date of issue: 20<sup>th</sup> October 2017

### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes: to receive, confirm and sign the Minutes of the Heritage & Culture Meeting held on 10<sup>th</sup> August 2017
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee - *Questions must be directed through the Chairman*
6. To receive reports from Officers of the Council and agree any associated actions:
  - a) The Castle Manager
  - b) The Heritage Development Office
7. To confirm Christmas closure dates/times of The Castle Heritage Centre 2017
8. To approve the fitting of secondary glazing in second Gurney room as part of the Ready to Borrow grant refurbishments
9. To receive an update from the Facilities Manager re: the condition of the ground floor small store room and agree any associated actions and expenditure
10. To discuss maximising use of unused space at the Castle Heritage Centre and Wharf Store.
11. The Cone:
  - a) To consider the future use(s) of the Cone – *to include possible costings by the RFO*
  - b) To consider renaming the Cone
12. Formalising the management of, and opening of The Forge doors: to include seasons and opening times
13. To discuss and consider any future actions re: a working railway model to be housed in the forthcoming display changes
14. To discuss and consider a proposed permanent wedding gazebo to be sited left of the conservatory as mentioned in the Forward Plan and make any recommendations to the Properties Committee
15. To discuss and consider a proposed plan for the decking area of Café Limelight and make any recommendations to the Properties Committee
16. Ready to Borrow Grant - approval of specialist supplier and agreement of advance payment
17. To consider increases to Castle Heritage Centre hire charges for financial year beginning April 2018/19
18. Preparation of Annual Estimates for 2018/19, including The Bude Light Lighting

Committee voting Members: Cllrs S Browning, J Bryson, L Deely, P Kelly, P La Broy, P Moores, L Moores,  
F Partridge, H Partridge, P Tilzey, R Willingham

Committee non-voting Members: Cllrs B Dixon, N Tucker