

**MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON 7<sup>TH</sup> SEPTEMBER 2017**

**Present:** Cllrs H Partridge (Chairman), J Bryson, L Deely, P Kelly, L Moores, P Moores, F Partridge, N Tucker

**Officers Present:** Miss D James - Town Clerk

**Public present:** None

- PR/65/17** **To receive and accept apologies for absence**  
Cllrs P La Broy (voting) and P Tilzey (non-voting)
- PR/66/17** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**  
None
- PR/67/17** **Dispensations: to consider requests for dispensations**  
None
- PR/68/17** **Minutes - To receive and adopt the Minutes of the Properties Committee Meeting held on 24<sup>th</sup> August 2017**  
**Resolved:** that the Minutes were a true and accurate record and they were signed by the Chairman
- PR/69/17** **Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee**  
None present
- PR/70/17** **To consider and agree quotations received for 'Grasscrete' for improving the Cricket Club driveway**  
**Resolved:** In consideration of the work to date by the Cricket Club regarding maintenance of the access track, the Council will bear the full cost of the works to upgrade the track and duly accepts Quote C (£7,896.00 +VAT), assuming that Option A on the specification criteria provided (*by the Council*) has been met.
- PR/71/17** **To discuss the specialist report of the Castle (2014) and agree any further actions**  
**Resolved:** to defer the matter to the next Properties Committee meeting for the Facilities Manager to come back to the Committee with what has been done, what needs to be done and the possible costings.
- PR/72/17** **Wharf Unit 3 – To consider the impending 'break clause' at Unit 3 (Coastal Yarns) and to discuss and agree the method of re-letting**  
**Resolved:** to put Unit 3 out to tender with a May 2018 start date
- PR/73/17** **Officers reports – to receive reports and updates from Officers**  
The Town Clerk reported:  
The Pitch and Putt: The updated bat survey had been done – there were no bats found. Marlin have been awarded and instructed re the tender for the demolition of the building and instructed as the principal contractor for the demolition. The Principal Designers had been contacted regarding the questions raised by the Committee and a response was awaited.

Cricket Club – the lease was with the club and BSTC are awaiting the return of the document once specific paperwork has been signed.

The Parkhouse Entrance: The Facilities Manager had received a technical form that needed completing before a site visit could be done to discuss the relocation of the gas main. Lengthy discussion took place regarding the works involved and the urgency of the project. The Clerk advised the Committee that the Facilities Manager had to prioritise the Council’s H&S matters before any other projects were taken on.

**PR/74/17**      **Training – ‘How to look after your listed buildings’ – to consider the request for training for Officers and agree any associated actions and expenditure**  
**Resolved:** to decline the request for training

The meeting closed at 11.29am

Chairman’s Signature.....      Date.....