



Bude-Stratton Town Council
Parkhouse Centre
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To all members of the **Heritage and Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage and Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 14th December 2017** at **7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend

Keith Cornwell – Acting Proper Officer

Date of issue: 7th December 2017

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes: to receive, confirm and sign the Minutes of the Heritage & Culture Meeting held on 26th October 2017
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee - *Questions must be directed through the Chairman*
6. To receive reports from Officers of the Council and agree any associated actions:
 - a) The Castle Manager
 - b) The Heritage Development Office
 - c) The Facilities Manager
7. The Forge - to receive an update on attaining a working Forge
8. Heritage Day 2018 – to discuss the theme and format to guide the planning of the event
9. Bude Light lighting - to formulate ideas for the renewal of the lighting and discuss timings and costings
10. To consider quotations for works to the Castle store room and authorise any actions and expenditure
11. To consider the offering of staff discounts on sales at the Castle and authorise any actions

Committee voting Members: Cllrs S Browning, J Bryson, L Deely, P Kelly, P La Broy, P Moores, L Moores,
F Partridge, H Partridge, P Tilzey, R Willingham

Committee non-voting Members: Cllrs B Dixon, N Tucker, I Mason