



Bude-Stratton Town Council
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 1st March 2018 at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

Mr Keith Cornwell - Responsible Finance Officer (*Acting Proper Officer*)

Date of issue – 23rd February 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes – Full Council: to receive, confirm and sign the Minutes of the Meeting held on 1st February 2018.
Minutes - Committees:
 - i) Planning Committee – 1st February and 15th February 2018 – **PL/259/18**
 - ii) Finance & General Purposes Committee – 15th February 2018
 - iii) Staffing Committee – 31st January 2018
 - iv) Properties Committee- 11th January 2018
 - v) Heritage and Culture Committee- 8th February 2018
 - (a) To receive and note the minutes of the committee meetings listed above (i-v) (acting under delegated authority)
 - (b) To consider and agree any recommendations of the committee meetings listed above (i-v) (acting under delegated authority) – *other than PL/259/18 which will be dealt with at agenda item number 13 below*
5. Mayor's report
6. Correspondence Received – to note and agree any associated actions/responses as appropriate: *copied to all Councillors:*
Cornwall Council re Bude Canal 8th February 2018
7. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the Chairman*
8. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
9. To receive reports of Meetings (*non-committee*) from Councillor's (if any)
10. To adopt the draft Terms of Reference (attached) to enable the formation of a Steering Group to carry forward the purpose for which Bude Coastal Community Team was formed
11. To consider proposals from A Greener Bude (attached) to support the reduction of single use plastics and to support the Plastic Free Coastlines initiative devised by Surfers Against Sewage

12. To consider and agree a response in relation to the following planning application PA18/00458- Redundant building Crooklets beach. Change of redundant building to food/drink outlet (A3 use) - Mr T Stirland.
13. To agree to extend the short-term licence of land at the old tennis courts, Summerlease Downs, to the Bude Croquet club and agree in principle the granting of a long-term lease
14. To consider amending the terms of reference of the Staffing Committee.
15. Committee membership - for the Committees listed below; to elect members and confirm whether they are with or without voting rights, to consider requests to stand down:
 - (i) Environmental Services and Highways (*1 voting vacancy*)
 - (ii) Heritage and Culture (*no voting vacancy*)
 - (iii) Finance and General Purposes (*no voting vacancy*)
 - (iv) Properties (*no voting vacancy*)
 - (v) Recreation (*no voting vacancy*)
 - (vi) Planning (*no voting vacancy*)
 - (vii) Staffing (to follow from item 14)
16. To consider and agree future dates and agree attendance for Councillor Surgery sessions
17. To clarify the minute giving approval of the 2018/19 budget.
18. Financial Report:
 - (i) Schedule of Payments made – 16th February- 1st March 2018
 - (ii) Schedule of Payments to be made – 2nd February 2018
19. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed in closed session**
20. To update the Council on current staffing matters and Code of Conduct complaints

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