

## **MINUTES OF THE FULL COUNCIL MEETING HELD ON 1<sup>ST</sup> MARCH 2018**

Cllrs present: P Moores (Chairman), S Browning, J Bryson, L Deely, B Dixon, A Gibbs, I Mason, L Moores, F Partridge, H Partridge, D Towl, B Willingham

CC Cllr: N Pearce  
Public present: 3  
Press present: 0

Prior to commencing the meeting, the Mayor offered condolences to Cllr. Dixon on the recent death of his wife.

- C/249/18**      **To receive and accept apologies for absence**  
Cllrs: P Kelly, P La Broy, T Philp, P Tilzey, N Tucker.
- C/250/18**      **To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**  
None.
- C/251/18**      **Dispensations: to consider requests for dispensations**  
None.
- C/252/18**      **Minutes – to receive, confirm and sign the Minutes of the Full Council Meeting of 1<sup>st</sup> February 2017**  
**Resolved:** That the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman.  
Cllr. P Moores abstained.
- C/253/18**      **Minutes - Committees**  
i) Planning Committee – 1<sup>st</sup> February and 15<sup>th</sup> February 2018 – **PL/259/18**  
ii) Finance & General Purposes Committee – 15<sup>th</sup> February 2018  
iii) Staffing Committee – 31<sup>st</sup> January 2018  
iv) Properties Committee- 11<sup>th</sup> January 2018  
v) Heritage and Culture Committee- 8<sup>th</sup> February 2018 -**HC/108/18**
- (a) to receive and note the minutes of the committee meetings listed above (i - v) (acting under delegated authority)  
**Resolved:** To vote en bloc to note the Minutes of the committee meetings.
- (b) to consider and agree any recommendations of the committee meetings listed above (i-v) unless listed as separate agenda items (acting under delegated authority) – *other than PL/259/18 which will be dealt with at agenda item number 13 below.*  
**Resolved:** To accept the recommendation of the Heritage and Culture Committee HC/108/18. That a recommendation be made to Full Council that all events held on Council property are plastic single use free and alterations are made to booking conditions accordingly.

- C/254/18**      **Mayor's report**  
The Mayor had attended 10<sup>th</sup> Anniversary of Band Together organised by Bude Metric Brass
- C/255/18**      **Correspondence Received – to note and agree any associated actions/responses as appropriate**  
1) Cornwall Council re Bude Canal 8<sup>th</sup> February 2018  
Noted
- C/256/18**      **Maximum 15 minutes for public present to make comments concerning the business of the current Council**  
BCHS requested a copy of letter sent by BSTC to CC and reply of 8<sup>th</sup> Feb.  
Greener Bude reported on meeting with CCT and thanked BSTC for their actions on single use plastics.  
CCT informed us that working with BSTC would be a positive move in relation to receiving funding for projects in Bude. Over 80% of funding released so far has gone to CCT's where local council is involved.
- C/257/18**      **Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC**  
CC Cllr N Pearce: Will follow up on Crooklets redundant building lease.  
Commended Greener Bude single use plastics project.  
Reported that CC council tax increase is in maintain services.  
Reported that The Weir is installing a two-and-a-half-mile Cycleway to Widemouth Bay.  
Will follow up the situation re: the pop-up shop in The Crescent Car Park in liaison with Cllr. La Broy
- C/258/18**      **To receive reports of Meetings (non-committee) from Councillors**  
Cllr Browning reported his attendance at the BCHS AGM and their monthly meeting.
- C/259/18**      **To adopt the draft Terms of Reference to enable the formation of a Steering Group to carry forward the purpose for which Bude Coastal Community Team was formed**  
**Resolved:** To adopt the draft Terms of Reference  
**Resolved:** Cllr. Mason represent BSTC on the Steering Group.
- C/260/18**      **To consider proposals from A Greener Bude to support the reduction of single use plastics and to support the Plastic Free Coastlines initiative devised by Surfers Against Sewage**  
**Resolved:**  
a) BSTC to review the use of single use plastics in Council buildings with a view to phasing out the use of unnecessary SUPs by Bude Stratton Town Council  
b) BSTC support initiatives to help Bude's businesses, organisations and residents transition from SUP's to more sustainable alternatives.  
c) BSTC to encourage traders on BSTC land to sell reusable containers and/or invite customers to bring their own.  
d) More information is needed re: Plastic Free Coastline and consideration be deferred to a future meeting.

**C/261/18**      **To consider and agree a response in relation to the following planning application PA18/00458- Redundant building Crooklets beach. Change of redundant building to food/drink outlet (A3 use) - Mr T Stirland.**

**Resolved:** BSTC endorses the comments of the Planning Committee ie. "To object on the grounds of significant alteration to the historic façade, where the cladding changes the building appearance. Place the application on the next Full Town Council meeting agenda." In addition, BSTC has concerns over possible conflicts with existing businesses. BSTC is currently a tenant at will in the rest of the building and are also concerned as to how water and electricity service meters will be split; where meters will be located; how business rates will be apportioned and the implications for responsibility of a full repairing lease on both sections of the building.

**Resolved:** Since the office is closed due to severe weather Cllr. Deely should email the above resolution to Cornwall Council to meet their extended deadline of the 2<sup>nd</sup> March.

**C/262/18**      **To agree to extend the short-term licence of land at the old tennis courts, Summerleaze Downs, to the Bude Croquet club and agree in principle the granting of a long-term lease**

**Resolved:** To agree in principle entering into a 30 year lease.

**Resolved:** To extend the licence until 31<sup>st</sup> December 2018 or until a lease is formalised.

Both were unanimous

**C/263/18**      **To consider amending the terms of reference of the Staffing Committee**

**Resolved:** Discussion should be deferred until the Council is in closed session.

**C/264/18**      **Committee membership - for the Committees listed below; to elect members and confirm whether they are with or without voting rights, to consider requests to stand down:**

(i) Environmental Services and Highways.

**Resolved:** Cllr. Gibbs be appointed.

(ii) Heritage and Culture. Cllr. P Moores stood down and Councillor Gibbs be appointed.

(iii) Finance and General Purposes (*no voting vacancy*)

(iv) Properties (*no voting vacancy*)

(v) Recreation (*no voting vacancy*)

(vi) Planning - Cllr. P Moores stood down from the Planning Committee.

**Resolved:** that Cllr. Gibbs be appointed.

(vii) Staffing (to follow from C/263/18 this matter be deferred to closed Session).

**C/265/18**      **To consider and agree future dates and agree attendance for Councillor Surgery Sessions**

**Resolved:** In view of lack of public participation over the past twelve months this Item is deferred for six months. The public to be made aware of this resolution.

**C/266/18**      **To clarify the minute giving approval of the 2018/19 budget**

**Resolved:** The Council confirms that in setting the 2018/19 Precept- C/209/17

that it also confirmed the setting of the 2019/19 annual budgets for each Committee and overall Council

**C/267/18**

**Financial Report:**

(i) Schedule of Payments made –16<sup>th</sup> February to 1<sup>st</sup> March 2018

**Resolved:** That the schedule of payments made be noted.

Cllr. Bryson abstained.

(ii) Schedule of Payments to be made –2<sup>nd</sup> March 2018

**Resolved:** that the payments to be made are agreed

**C/268/18**

**Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. The following items are confidential and the meeting will proceed in closed session**

**C/269/18**

**To update the Council on current Staffing matters and Code of Conduct complaints**

**Re: C/263/18 above:** It was proposed and seconded that the Staffing Committee be increased 12 members. An amendment was proposed and seconded that the number be 9 members. This became the substantive motion and was voted on and was carried.

**Resolved:** That the Staffing Committee be increased to nine members and the quorum for the Staffing Committee be increased to 5. Voting for the additional two members will take place at the next Council meeting.

Code of Conduct complaints are ongoing and no further report is possible at this time.

The new Promotions, Marketing and Communications Officer has been appointed and Mr. John Michael is now in post.

The Chairman closed the meeting at 9.35 p.m.

Chairman’s Signature..... Date.....