

MINUTES OF THE RECREATION COMMITTEE MEETING HELD ON THURSDAY 22ND MARCH 2018

Members Present: Cllrs F Partridge (Chairman), S Browning, J Bryson, P Kelly, P La Broy, L Moores, P Moores, H Partridge, P Tilzey, N Tucker, B Willingham

Non-voting Members: Cllr T Philp

Officers present: Mrs D Bennett – Town Clerk
Mr K Cornwell – Responsible Finance Officer (RFO)
Mr S Hayes – Facilities Manager (FM)

Public present: 1

- R/10/18** **To receive and accept apologies for absence**
Cllrs L Deely and T Gibbs
- R/11/18** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
Cllr L Moores – NRI – agenda item 15
- R/12/18** **Dispensations: To consider requests for dispensations**
None
- R/13/18** **Minutes: To receive, confirm and sign the Minutes of the Recreation Committee Meeting held on 25th January 2018**
Resolved: that with the amendments (as listed below) that the Minutes were a true and accurate record and they were signed by the Chairman
Numbering on the minutes to start from R/01/18 (all numbers to be amended accordingly)
Cllrs present remove 's' from T Philps
Officers present amend (CM) to (CA)
R/08/18 capital 'D' for Day
R/10/18 add 's' to Field (to read Fields) and remove second 'i' in Blanchminster (to read Blanchminster)
- R/14/18** **Maximum 15 minutes for public present to make comments concerning the business of the Recreation Committee**
No comments were made.
- R/15/18** **To receive updates and reports from Officers**
The Facilities Manager reported on various items – report attached at appendix 1.
- R/16/18** **To consider proposals and draft designs to upgrade the Bencoolen play area**
Agreed that the Working Group would reform, meet to discuss options and that the Facilities Manager would then return to a future Committee meeting with quotes and plans.

- R/17/18** **To reconsider the purchase of a marquee for events and hire**
 The Facilities Manager advised of the issues regarding storage, transportation and staffing implications (as per his report attached – appendix 2).
Resolved: That the Council does not pursue the purchase of a marquee
- R/18/18** **To review access issues on to the Summerleaze Downs from the Atlantic Rise area**
 Discussion took place regarding an area not intended for access but that pedestrians use to access the Downs. Damage is being done to the wall and grass.
Resolved: For the Facilities Manager to come back to the Committee with ideas and costs
- R/19/18** **To consider an update on works to renovate the Ivor Potter Hall including the top of the apex windows and lighting bar and agree any associated actions and expenditure**
 Lighting: The Facilities Manager presented options available; electronic winch system, drill drive system or replacement of existing lanterns with a new LED lighting system.
 Apex: Quotes are still being sought.
Agreed for the Facilities Manager to proceed to obtain further quotes for Option 2 of his report (a new LED lighting system)
- R/20/18** **To consider alterations to the availability of the Parkhouse Centre for general hire on Sundays**
 The Committee were advised regarding the impact on staffing hours, workload and turnaround from large events.
Resolved: That the Parkhouse Centre will not ordinarily be available for general hire on Sundays
- R/21/18** **To consider increase rise to Parkhouse Centre and Outdoor Spaces Hire Charges in line with inflation**
 The RFO advised that in line with inflation he suggested a 3% increase in charges, rounded to the nearest workable amount.
Resolved: That the Committee accept the RFO's recommendations
- R/22/18** **To agree an alteration to standard booking forms to encourage hirers to minimise or phase out the use of single use plastics**
 Discussion took place regarding the use of single use plastics and environmental issues.
Resolved: To include wording on the standard booking form to 'encourage' hirers to minimise or phase out the use of single use plastics
- R/23/18** **Parkhouse Vending Machine: To consider the options upon the expiry of the current lease**
 The RFO advised the Committee that the vending machine lease was due to expire and of the maintenance and reliability issues with the machine.
Resolved: That the Council do not renew the lease
- R/24/18** **To consider the Jazz Festival request for reduced hire rates on the Parkhouse Centre**
Resolved: To defer for the office staff to check the charges and return to the next meeting

R/25/18 **To review outdoor spaces for hire – Land outside of Fire Station – and determine if it will be made available in the future**

The RFO advised the Committee of requests to hire the land that have been received.

Agreed to leave the hire as is

Resolved: To continue with the meeting and agenda items

Cllrs P La Broy and B Willingham left the meeting

R/26/18 **To inform the Committee of the re-enactment of the Battle of Stratton to take place on Saturday 28th July on Summerleaze Downs, exact time of battle TBC. Event to also include a small living history camp in The Castle grounds**

Noted

R/27/18 **To receive the Third Quarter Budget Report**

Resolved: Resolved that the report be noted

The meeting closed at 10.02pm

Chairman's Signature.....Date.....

DRAFT