

**MINUTES OF THE RECREATION COMMITTEE MEETING HELD ON THURSDAY 17<sup>TH</sup> MAY 2018**

**Members Present:** Cllrs: S Browning, J Bryson, L Deely, P Kelly, P La Broy, L Moores, P Moores, F Partridge, H Partridge, T Philp, N Tucker, B Willingham

**Non-voting Members present:** Cllrs T Gibbs, P Tilzey, D Towl

**Officers present:** Mrs D Bennett – Town Clerk  
Mr K Cornwell – Responsible Finance Officer (RFO)  
Mr S Hayes – Facilities Manager (FM)

**Public present:** One

- R/28/18**      **Election of Chairman**  
Nominations were received: Cllr F Partridge was proposed and seconded  
**Resolved:** That Cllr F Partridge was elected as Chairman of the Recreation Committee for the ensuing year
- R/29/18**      **Election of Vice-Chairman**  
Nominations were received: Cllr N Tucker was proposed and seconded  
**Resolved:** That Cllr N Tucker was elected as Vice-Chairman of the Recreation Committee for the ensuing year
- R/30/18**      **To receive and accept apologies for absence**  
Cllrs B Dixon and I Mason
- R/31/18**      **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**  
None
- R/32/18**      **Dispensations: To consider requests for dispensations**  
None
- R/33/18**      **Minutes: To receive, confirm and sign the Minutes of the Recreation Committee Meeting held on 22<sup>nd</sup> March 2018**  
**Resolved:** That the Minutes were a true and accurate record and they were signed by the Chairman
- R/34/18**      **Maximum 15 minutes for public present to make comments concerning the business of the Recreation Committee**  
A member of the public asked if the newly planted trees on Shalder Hill were being watered – they were advised that they were being watered.
- R/35/18**      **To agree a working group meeting for the Playgrounds**  
The FM advised that he had received plans and ideas for the Play Grounds but as they were so variable, he sought the Councillors' views on what equipment they would like him to get quotes on. Agreed a working group meeting for Monday 21<sup>st</sup> May at 10.00am.

**R/36/18**      **To receive updates and reports from officers – Facilities Manager report**  
Triangle Fountain – the old Fountain had been removed, unfortunately due to its age it had not remained intact. All that could be salvaged would be.  
Pitch and Putt – Councillors requested that proper tee off areas were made at the pitch and putt. Views varied on the requirement for ‘professional’ tees. It was felt that Bude was on the up and the standard should reflect that.

**R/37/18**      **To consider the purchase of a new van for the Facilities Team/toilet operative**  
The FM provided 3 quotes:  
Quote 1) £5,989 + VAT  
Quote 2) £5,789 +VAT  
Quote 3) £4,995 +VAT  
Discussion took place regarding an electric replacement, the suitability of the vehicle, mileage and fuel types.  
**Resolved:** To accept Quote 1

**R/38/18**      **To consider quotation for round tables, table trolley and chair trolley for the Parkhouse Centre**  
Due to the increased usage of the Ivor Potter Hall, quotes had been sought for the items listed. A quote had been obtained directly from the manufacturer.  
**Resolved:** To accept the quote of £2,518.73 for 10 round tables, a table trolley and a chair trolley

**R/39/18**      **Approval of quotes and expenditure on refurbishment of Ivor Potter Hall:**  
i.      Windows  
The quote received was to place white panels on the 2 large triangular windows (enabling straight blinds to be used on the other part of the windows). Quote: £1,176 +VAT  
**Resolved:** To accept the quote for the 2 large windows as stated and that the RFO is delegated to deal with the smaller windows

ii.      Blinds  
One quote had been received: £1,680.37 for 12 x roller blinds in black-out fabric and one blind for the projector room  
**Resolved:** To accept the quote of £1,680.37

iii.      Lighting Bars  
One quote had been received: the FM advised that the second was due soon. Agreed to add the matter to the Full Council agenda.

**R/40/18**      **To consider swop out of 1 x Isuzu D Max**  
Due to the age of the original vehicle a swop out was suggested  
**Resolved:** That the Town Council swop out at the price shown (£11,799.82)

**R/41/18**      **To consider swop out of 1 x G26 sit down Mower for newer model (including buy back of old mower)**  
Due to the age of the original vehicle a swop out was suggested  
**Resolved:** To accept the swop out quote of £3,520

- R/42/18**      **To consider the purchase of the new Spider Mini in order to be compliant with new imminent H&S policy**  
 Specification and pictures of the Spider Mini were distributed to Councillors. The tilt limit was 30° - 35° at which point the machine would stop. A demonstration had been held. The machine was both time saving and would be a requirement with the new Health and Safety Policy, at which time the cost was likely to increase.  
**Resolved:** To buy the machine at the price quoted (£7,200 +VAT)
- R/43/18**      **To confirm the request to allow the RNLI to use Shalder Hill for their firework display on 27<sup>th</sup> August 2018**  
**Resolved:** To grant use, subject to the usual conditions as laid down by the Clerk
- R/44/18**      **The Triangle Wishing Well - to receive an update**  
 Cllr B Willingham told the Committee that as a Rotary Club member he could advise that the Wishing Well was emptied by the Rotary Club, who were given the job from the Lions Club in Bude. Local groups interested in looking after the Wishing Well each year will have their names drawn at random.  
 Agreed, that the Town Clerk should write formally to the Rotary Club and thank them for looking after the Wishing Well and that the Council wished that they now hand it back to the Town Council for other groups to benefit from it.
- R/45/18**      **Access to Summerleaze Downs – to receive an update and agree any actions and expenditure**  
 The area being discussed was the unofficial access near Sainsburys Carpark.  
**Resolved:** To create a new access off Sainsburys Carpark negating the slope
- R/46/18**      **To consider the request for an open air cinema on the Castle Lawn**  
 No further information had been received from the company. Agreed to note/defer if a further request/information was received.
- R/47/18**      **To receive an update on the re-enactment of the Battle of Stratton - Saturday 28<sup>th</sup> July on Summerleaze Downs - to include a small living history camp in The Castle grounds**  
**Resolved:** To agree subject to the same conditions as proposed the last time
- R/48/18**      **To consider the equipment required for the Pitch and Putt and agree any associated actions and expenditure**  
 Various items needed to be purchased, such as but not limited to; cutlery, crockery, microwave, tees, pencils, score books.  
**Resolved:** To delegate authority to the Facilities Manager and Officers to get the equipment needed
- R/49/18**      **2017/18 Budget Monitoring report - Year End**  
 Not all monies had been received from CC in relation to the public toilets, the Office were chasing this.  
**Resolved:** That the report was noted

The meeting closed at 9.34pm

Chairman's Signature.....Date.....