



Bude-Stratton Town Council
Parkhouse Centre
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To all members of the **Staffing Committee**

Dear Councillor

You are summoned to attend a meeting of the **Staffing Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Monday 30th July 2018** at **9.30 am** for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend but it is the Committee's intention to exclude all non-members of the Committee, the press and public after item 5 on the agenda for the remainder of the meeting due to the confidential nature of the business to be discussed. There will be no opportunity for public participation at this meeting.

D Bennett

Mrs D Bennett – Town Clerk
Date of issue – 24th July 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a Dispensation Request form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes: To receive, confirm and sign the Minutes of the Staffing Committee Meeting held on the 15th June 2018
5. **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6)** – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
6. To receive an update on a member of staffs absence and formalise the decision on working method
7. To receive the outcome of a Grievance report and take any necessary action, if required, or select an Appeals Panel if the Grievance Report is subject of an Appeal
8. To receive an update on the compliant received
9. To receive a complaint letter from a Councillor
10. To receive an update on the Committee Administrator position
11. Managers' core hours; to receive an update and confirm decisions and implementation dates if applicable
12. Recruitment – to receive an update
13. Library Devolution to consider, agree and make recommendations to Full Council where appropriate on;
 - a. Organisational and management structure
 - b. TUPE and legal advice
 - c. Service provision

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Committee Members: Cllrs: L Deely, P Kelly, L Moores, P Moores, F Partridge, H Partridge, T Philp, D Towl, B Willingham
For Information: Cllrs: S Browning, J Bryson, B Dixon, T Gibbs, P La Broy, I Mason, F Richens, P Tilzey, N Tucker