



Bude-Stratton Town Council
Parkhouse Centre
Ergue-Gaberic Way
Bude
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To all members of the **Heritage and Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage and Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 13th September 2018 at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other Members of the Town Council are invited to attend.

Keith Cornwell – Acting Town Clerk & RFO

Date of issue: 7th September 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*).
4. Minutes: To receive, confirm and sign the Minutes of the Heritage and Culture Committee Meeting held on 12th July 2018
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee - *Questions must be directed through the Chairman*
6. To receive reports from:
 - a) Castle Manager
 - b) Heritage Development Officer
7. To review the Risk Assessment of Helebridge Barge Workshop, specifically whether one person or two people are required to attend when the workshop is open
8. To consider allowing members of the BCHS to clean and remove excess debris from the tide mill timber held at Helebridge Barge Workshop in order to discover further evidence as to their purpose and aid interpretation
9. Consideration of request from Bude Canal & Harbour Society for a contribution towards the Bi-centenary 1819-2019 celebrations
10. To review sale of food and alcohol as per resolution HC/62/17 – *'to serve alcohol with food on the basis as proposed by the Castle Manager with a review in 12 months'*
11. To review the use of the area formerly known as the 'Cone' at the Castle as per resolution HC/78/17 *'The CM be allowed to market the area known as the Cone to the best effect. The success of which will be reviewed after twelve months'*
12. Bude Light – to discuss the current condition of the Bude Light and agree any course of action and expenditure
13. To discuss the reinstatement of the Victorian Letterbox on The Strand
14. To consider using £500 of the Christmas Fayre marquee budget for Christmas decorations

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15. There But Not There – to discuss the 10 silhouettes provided by the Armed Forces Covenant Fund and any actions and expenditure
16. To consider the budget report – first quarter

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Committee members: Voting: Cllrs: S Browning, J Bryson, L Deely, T Gibbs, P Kelly, P La Broy, L Moores, F Partridge,
H Partridge, T Philp, N Tucker, B Willingham

Committee Members: Non-voting: Cllrs: B Dixon, I Mason, P Moores, F Richens, P Tilzey, D Towl,