



Bude-Stratton Town Council
Parkhouse Centre
Ergue-Gaberic Way
Bude
EX23 8LD
Tel: 01288 353576
Email: office@bude-stratton.gov.uk
Website: www.bude-stratton.gov.uk

To all members of the **Properties Committee**

Dear Councillor

You are summoned to attend a meeting of the **Properties Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 1st November 2018 at 10.00am**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend.

Keith Cornwell – Acting Town Clerk & RFO

Date of issue – 26th October 2018

AGENDA

1. Election of Chairman
2. Election of Vice – Chairman (if applicable)
3. To receive and accept apologies for absence
4. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
5. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
6. Minutes: To receive, confirm and sign the Minutes of the Properties Committee Meetings held on 6th September 2018
7. Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee - *questions must be directed through the Chairman*
8. To receive the Facilities Manager's report
9. To receive quotes for the external painting of the Parkhouse Centre and agree any associated actions and expenditure
10. To receive quotes for pointing works to the Castle and agree any associated actions and expenditure
11. To receive quotes for new railings for the Bandstand and agree any associated actions and expenditure
12. To consider the options for improving the disabled access to the Castle
13. Caretakers House – to receive an update on the awarding of a of contract to refurbish the bathroom and delegate further action the Facilities Manager
14. Parkhouse Entrance – to receive an update and direct future action
15. To identify items for inclusion in the capital programme
16. Budget monitoring report Q2 2018/19
17. Preparation of Annual Estimates for 2019/2020

--end--

Committee Members - voting: Cllrs J Bryson, L Deely, P Kelly, P La Broy, P Moores, L Moores,
F Partridge, H Partridge, P Tilzey, D Towl, N Tucker, R Willingham

Committee Members - non-voting: Cllrs S Browning, B Dixon, T Gibbs, I Mason, T Philp, F Richens