



Bude-Stratton Town Council  
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To all members of the **Finance and General Purposes Committee**

Dear Councillor

You are summoned to attend a meeting of the **Finance and General Purposes Committee** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 18<sup>th</sup> October 2018 at 9.30am**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend.

Keith Cornwell – Acting Town Clerk & RFO

Date of issue –12<sup>th</sup> October 2018

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: To receive, confirm and sign the Minutes of the Finance and General Purposes Committee Meeting held on 20<sup>th</sup> September 2018
5. To update the progress on Internal Audit recommendations
6. To review to production of a quarterly newsletter
7. Budget monitoring report Q2 2018/19
8. Preparation of Annual Estimates for 2019/2020
9. Financial Report:
  - (i) Schedule of payments already made 5<sup>th</sup> October 2018 to 18<sup>th</sup> October 2018 - *copied to all Cllrs*
  - (ii) Schedule of payments to be made on 19<sup>th</sup> October 2018 - *copied to all Cllrs*

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Voting Members: Cllrs S Browning J Bryson, L Deely, P La Broy, L Moores, P Moores, F Partridge, F Richens, P Tilzey, N Tucker, B Willingham

Non-voting members: Cllrs B Dixon, T Gibbs, H Partridge, P Kelly, I Mason, T Philp, D Towl