



Bude-Stratton Town Council
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To all members of the **Staffing Committee**

Dear Councillor

You are summoned to attend a meeting of the **Staffing Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 18th October 2018 at 10.00 am OR** at the conclusion of the Finance & General Purposes Committee, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend but it is the Committee's intention to exclude all non-members of the Committee, the press and public after item 5 on the agenda for the remainder of the meeting due to the confidential nature of the business to be discussed. There will be no opportunity for public participation at this meeting.

Keith Cornwell – Acting Town Clerk & RFO
Date of issue – 12th October 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a Dispensation Request form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes: To receive, confirm and sign the Minutes of the Staffing Committee Meeting held on the 14th September 2018
5. **Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6)** – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
6. To receive an update on staff matters
7. To receive a current organisation plan
8. To discuss future organisational responsibilities to take account of the management of the Library and Pitch and Putt operations and agree any associated actions and expenditure
9. Update on Staff Sickness
10. To consider a process of organisational improvement
11. To receive a grievance outcome report from the Staffing Panel and its recommendations

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Committee Members: Cllrs: L Deely, P Kelly, L Moores, P Moores, F Partridge, H Partridge, T Philp, D Towl, B Willingham
For Information: Cllrs: S Browning, J Bryson, B Dixon, T Gibbs, P La Broy, I Mason, F Richens, P Tilzey, N Tucker