

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THURSDAY 18th October 2018

Members Present: Cllrs: P Moores (Chairman), J Bryson, L Deely
L Moores, F Richens, P Tilzey, N Tucker, B Willingham

Non-voting Members present: Cllr H Partridge

Present: Mr K Cornwell – Acting Town Clerk and RFO

Public present: None

Meeting Start time: 9.30am

- FGP/207/18** **To receive and accept apologies for absence**
Cllr S Browning
- FGP/208/18** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None
- FGP/209/18** **Dispensations: to consider requests for dispensations**
None
- FGP/210/18** **Minutes: To receive, confirm and sign the Minutes of the Finance and General Purposes Committee Meeting held on 20th September 2018**
Resolved: That the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman.
- FGP/211/18** **Maximum 15 minutes for public present to make comments concerning the business of the Committee**
None
- FGP/212/18** **To update the progress on the Internal Audit recommendations**
It was noted that action on eight of the ten recommendations had been completed. The remaining two areas were scheduled for action as part of the budget setting and year-end processes.
- FGP/213/18** **To review the production of a quarterly newsletter**
Resolved: To continue to produce 500 copies of the quarterly newsletter, with reports on Communications activity at future meetings
- FGP/214/18** **Budget monitoring report Q2 2018/19**
The report was noted
- Cllr J Bryson entered the room at 9.48 am
- FGP/215/18** **Preparation of Annual Estimates for 2019/2020**
Resolved: The estimates for 2019/20 be accepted
- FGP/216/18** **Financial Report:**
i) Schedule of payments already made 5th October 2018 – 18th October 2018
Resolved: That the payments be noted.

ii) Schedule of payments to be made on 19th October 2018
Resolved: That the payments be made.

The Chairman closed the Meeting at 10.10 a.m.

Chairman's Signature.....Date.....

DRAFT