



Bude-Stratton Town Council
Parkhouse Centre
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Bude
EX23 8LD
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 3rd December at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

D. James

Donna James - Town Clerk

Date of issue: 27th November 2015

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: to receive, confirm and sign the minutes of the following Council meetings:
 - (i) 5th November 2015
5. Minutes of committee meetings (acting under delegated authority) and their recommendations:
 - (i) Planning Committee – 10th December 2015
 - (ii) Heritage and Culture Committee – 12th November 2015
 - (iii) Staffing Committee – 18th November 2015
 - (iv) Properties Committee – 19th November 2015
 - (v) Finance and General Purpose Committee – 19th November 2015
 - (vi) Planning Committee – 26th November 2015
 - (vii) Recreation Committee – 26th November 2015
 - (viii) Environmental Services and Highways Committee – 26th November 2015
 - (ix) Finance and General Purpose Committee – 26th November 2015 – *As per the minutes of the meeting which will be 'on table' at this meeting*
 - (a) To receive and consider reports and minutes of the committee meetings listed above (5 i - ix)
 - (b) To adopt any recommendations of the committee meetings listed above (5 i - ix) – *Other than (ix) recommendation(s) re budget/precept which will be dealt with at agenda item 17 of this meeting.*
6. Mayor's remarks
7. Correspondence Received – for information: *copied to all Councillors unless stated otherwise*
8. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the chairman*
9. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC

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10. Opportunity for Bude Neighbourhood Beat Manager to discuss Policing issues relevant to BSTC
11. Members questions
12. To agree and adopt the communication strategy document as given to the council at the 5th November 2015 council meeting
13. To receive an update from Cllr Tilzey on BEAM
14. Neighbourhood Plan
 - (i) To receive an update
 - (ii) To consider and agree the notice to be given to Cornwall Council for examination, referendum and inspection – if appropriate
15. To adopt the statement of internal control, as previously discussed in the full council meeting on 3rd September 2015
16. Sealing of leases: The Castle Tea Rooms
17. Financial Report:
 - (i) Schedule of Payments made V00934-V00945
 - (ii) Schedule of Payments to be made V00946-V00992
 - (iii) Internal Audit report 2015-16 Interim November 2015 – from South West Internal Audit Budget and Precept 2016/17
18. 2016/2017 Budget and Precept:
 - (a) To consider and adopt the Recommendation made by the Finance and General Purpose Committee at their meeting on 3rd December 2015.
 - (b) To consider and agree the precept for 2016/2017 to be submitted to Cornwall Council

Note to Press and Public: *For certain parts of the budget (e.g. any discussions regarding staffing or containing confidential information) it will be necessary for the Committee to pass the following resolution:- Public Bodies (Admission to Meetings) Act 1960 S1(2) & S1(6) - To consider passing the following resolution: "That in relation to the following item publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw. The following item is confidential and the meeting will proceed 'in closed session'"*

end