

MINUTES OF THE FINANCE & GENERAL PURPOSES

COMMITTEE MEETING HELD ON THURSDAY 22 JANUARY 2015

Present: Cllr P Moores - Chairman

Cllrs: A Biggs, L Deely, B Dixon, J Heard, F Partridge, H Partridge

In Attendance: Cllrs J Bryson, L Moores, P Tilzey

Andrew Morgan – Acting Town Clerk

Angela Weare-Gifford – Responsible Finance Officer

Absent (no apologies received)

FGP/001/15

To receive and accept apologies for absence

None

FGP/002/15

To receive registered and non-registered disclosable pecuniary interests and non-registerable interests

None

FGP/003/15

Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)

None

FGP/004/15

Maximum 15 minutes for electors present to put questions or make observations concerning the business of the Finance, Staffing & General Purposes Committee - questions must be directed through the chairman

None

FGP/005/15

Minutes: to consider and approve the minutes of the F&GP Committee meeting held on 18 December 2014

Resolved: That the minutes of the meeting are a true and accurate record and they should be signed by the Chairman

FGP/006/15

Review of Direct Debit mandates

The RFO gave information on the list of payments that have been set up as Direct Debit payments stating that some are fixed amounts and some variable such as energy bills.

Cllr Biggs raised the question of using an energy broker to ensure best value and the RFO confirmed that this would happen when the contracts are due for renewal.

Resolved: That the Direct Debit mandates are noted and reviewed annually

FGP/007/15

Update on the Local Government Transparency Code

The RFO updated the committee to say that the first quarter of financial data laid out in the code is available on our website and has been for a number of months. The next set of data is due to go on shortly followed by the year end data. The RFO warned that due to the level of detail required with regards to land owned by the Town Council there may be a slight delay in having the information available. The chairman reminded the committee that this information is not mandatory yet. It was requested that a communication be sent informing that our year end information would be delayed.

FGP/008/15

Review of financial results April 2014 to December 2014

The RFO presented the April to December financial report and answered questions from Councillors. Positive comments were received with regards to the completion and receipt of the £50,000 grant towards the cricket pavilion and the efforts the RFO has made to receive payment from the Environment Agency for use of the Neetside parking spaces.

Resolved: That the report is noted

FGP/009/15

Financial Report:

- (i) **Schedule of payments already made 3 January – 16 January 2015**
copied to all cllrs
Resolved: That all payments already made online and by direct debit (V01256 – V01275 inc): £ 37,664.42) be approved
- (ii) **Schedule of payments to be made 23 January 2015** *copied to all cllrs*
Resolved: That all payments to be made online (V01276 – V01313 inc): £11,855.17) be approved

FGP/010/15

Section 137 Grant Funding: Requests for financial assistance from 2014/2015

Section 137 budget:

Bencoolen Wreckers : towards the cost of new sound equipment

Resolved: That a grant of £150 be made from the Section 137 budget to the Bencoolen Wreckers

The Chairman closed the meeting at 7.22pm

Signed.....Date.....