

**MINUTES OF THE HERITAGE & CULTURE COMMITTEE**

**MEETING HELD ON THURSDAY 10<sup>TH</sup> SEPTEMBER 2015**

Present: Cllr A Biggs

Cllrs: L Moores, F Partridge, H Partridge

Miss D James – Town Clerk

Mr A Morgan – Promotions, Marketing and Events Officer

Mrs A Longley - Volunteer Coordinator

Non-committee: Cllr N Tucker

2 members of the public

**HC/024/15**      **To receive and accept apologies for absence**

Cllr P La Broy

**HC/025/15**      **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**

None

**HC/026/15**      **Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**

None

**HC/027/15**      **Maximum 15 minutes for electors present to put questions or make observations regarding the Heritage & Culture Committee Questions must be directed through the chairman**

A member of the public addressed the committee to congratulate them on all the work they have done

**HC/02/15**      **Minutes: To consider and approve the minutes of the H&C Committee meeting held on 14 May 2015**

**Resolved** to approve the minutes of 14<sup>th</sup> May and they were signed by the Chairman

**HC/02/15**      **The Castle:**

**(i)      Promotions, Marketing & Events Officer: report to follow**

Andrew Morgan updated the committee – He advised the committee that Delores had done an excellent job with the Heritage Day and the day was a great success despite the weather. Castle sales are at present up from last year. A 2 week closed maintenance period is required.

**(ii)      Archive Volunteer Co-ordinator: report**

The team had been joined by 2 students. There was a large collection that the students had sorted through. Most of the exhibits at Helebridge had been accessioned, labelled and photographed.

**HC/02/15**      **To discuss interpretation of the mill timbers currently stored at Helebridge and any actions regarding their storage**

Committee **resolved** to invite Mr Watts to do an investigation on the mill timbers.

**HC/02/15**      **Update: The Old Forge**

The chimney is not drawing properly – it will be investigated to see if it can be extended. It is hoped to have it open for next season.

**HC/02/15      Helebridge: to discuss the care on conservation of items at Helebridge including the potential loan of items that do not form part of the core collection.**

After lengthy discussion, **resolved** by the committee to prepare a report with BCBS regarding loaning out some of the items and for the committee to then visit the site

**HC/02/15      The Castle: To discuss a railway exhibition area potentially in the patent room**

After lengthy discussion – **resolved** by the committee to examine converting the patent room into a railway exhibition  
Andrew Morgan to check if the patent standings are wanted by anyone else

**HC/02/15      The Castle: To discuss reinstating the ghost evenings**

Decided by committee to defer this matter until after the staffing restructure was in place

**HC/02/15      The Castle Christmas Fair: To discuss holding a Christmas Fair in 2015**

**Resolved** by committee to hold a Christmas Fair 2015

The Chairman closed the meeting at 7.45pm

Signed.....Date.....