

MINUTES OF THE HERITAGE & CULTURE COMMITTEE MEETING HELD ON

THURSDAY 28 JANUARY 2016

Present: Cllrs: A Biggs, J Bryson, P La Broy, F Partridge, H Partridge

Miss D James – Town Clerk
Mrs A Longley - Volunteer Coordinator

3 Members of the public

- HC/048/16** **To elect a chairman to the committee**
Cllr Biggs was nominated and seconded, the committee voted and **resolved** to elect Cllr Biggs as Chairman to the committee
- HC/049/16** **To elect a vice chairman to the committee**
Cllr Bryson was nominated and seconded, the committee voted and **resolved** to elect Cllr Bryson as Vice-chairman to the committee
- HC/050/16** **To receive and accept apologies for absence**
Cllr P Tilzey
- HC/051/16** **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None
- HC/052/16** **Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)**
None
- HC/053/16** **Minutes: To consider and approve the minutes of the H&C Committee meeting held on 12 November 2015**
Resolved to accept the Minutes of the meeting as a true record of the meeting and they were signed by the Chairman
- HC/054/16** **Maximum 15 minutes for electors present to put questions or make observations regarding the Heritage & Culture Committee Questions must be directed through the chairman**
Members of the public commented on: The Battle of Stratton Commemoration, they item 10 on the agenda, donation boxes in the Castle, Reading room plaque (this has been ordered), the barge workshop, 200th anniversary of the construction of the canal on 23rd July 2017, the canal exhibition at the Castle (26th February to 10th March) and the Harbour Society AGM. The Queen's 90th birthday celebrations.
- HC/055/16** **The Castle:**
- (i) **To receive a written report from officers**
The report was received from the officers
- (ii) **Archive Volunteer Co-ordinator: report**
The archive team are preparing for the railway exhibition which opens on 4th February, 2 members of the public have kindly donated some items, which have been documented and are on loan.

HC/056/16 **To consider replacement of dishwasher in Café Limelight and any associated actions and expenditure**

Resolved that the Town Clerk organise the replacement of the dishwasher with a suitable model/machine.

HC/057/16 **To consider response to a request for kerbs to be placed around a family plot in Poughill Churchyard**

Resolved to reply to the requester that the committee have no objection to the request.

HC/58/15 **The Battle of Stratton Commemoration in 2016: To discuss holding an event in 2016 and agree any actions and expenditure**

Resolved that the Committee supports holding an event to commemorate the Battle of Stamford Hill for a cost up to £2000; providing a letter of confirmation from the sealed knot is received, confirming that they will provide free first aid cover and that their estimate of £600 includes black powder and public liability insurance and any other expenses (*as per their proposal*).

The Chairman closed the meeting at 7.59pm

Signed.....Date.....