

MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON THURSDAY
16TH JULY 2015

Present: Cllr H Partridge – Chairman
Cllrs: J Bryson, L Moores, F Partridge, P Tilzey, N Tucker

Miss D James – Town Clerk
Mr A Morgan - Promotions, Marketing and Events Officer

Non-committee: Cllrs L Deely, A Biggs (arrived 11.10am), P Moores

- PR/49/15** **Election of Vice Chairman**
Nominated by Cllr F Partridge, seconded by Cllr L Moores and resolved that Cllr N Tucker is elected as vice-chairman to the committee
Cllr Bryson voted against the proposal as she felt that Cllr Tucker spent extended periods away from the region
- PR/50/15** **To receive and accept apologies for absence**
None
- PR/51/15** **To receive registered and non-registered disclosable pecuniary interests and non-registrable interests**
None
- PR/52/15** **Dispensations: to consider requests for dispensations**
None
- PR/53/15** **Maximum 15 minutes for electors present to put questions or make observations concerning the business of the Finance, Staffing & General Purposes Committee – questions must be directed through the chairman**
No members of the public were present at the time
- PR/54/15** **Minutes: To consider and approve the minutes of the Properties Committee meeting held on 21st May 2015**
Resolved: to accept the minutes of the meeting as a true record of the meeting and they were signed by the Chairman
Cllr Bryson voted against as she felt the minutes were incomplete
- PR/55/15** **Update on Cricket Pavilion Lease**
Committee agreed to defer to the next meeting to allow the council time to read correspondence received
- PR/56/15** **Update on water supply to Cricket Pavilion and Pitch & Putt**
Committee agreed to defer to the next meeting to allow the council time to read correspondence received
- PR/57/15** **Conservatory: Update**
A Morgan updated the committee – the snagging list is being resolved

PR/58/15

Pitch & Putt: Update

A Morgan updated the committee, the flood risk assessment has been sent to the planning department

PR/59/15

Tea Rooms: Update

A Morgan updated the committee – the tenant is in and the benches have been provided

PR/60/15

Castle Building Survey: to set a date for the working group meeting

Agreed by Committee to meet at the Castle at 11.00am on 22nd July 2015

PR/61/15

The Parkhouse Centre Extensions: update

A Morgan advised the committee on the options for the alterations to the clerk's office, the committee agreed for A Morgan to get costings for the alterations as per the partition wall design

PR/62/15

Parkhouse Centre Windows: To consider quotations to replace single glazed window units for Ivor Potter Hall and other areas

After discussion, resolved to get further quotes for triple glazing from the companies who had already quoted

The Chairman closed the meeting at 10.55am

Signed.....Dated.....