

**MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON THURSDAY**  
**17<sup>TH</sup> NOVEMBER 2016**

Present: Cllrs: H Partridge, A Biggs, J Bryson, L Deely, P Moores, F Partridge, N Tucker

Miss D James – Town Clerk  
Non-Committee – Cllr Wint

**PR/152/16**      **To receive and accept apologies for absence**  
None

**PR/153/16**      **To receive registered and non-registered disclosable pecuniary interests and non-registrable interests**  
None

**PR/154/16**      **Dispensations: to consider requests for dispensations**  
None

**PR/155/16**      **Minutes: To consider and approve the minutes of the Extraordinary Properties Committee meeting held on 22<sup>nd</sup> September 2016**  
**Resolved:** that the minutes were a true and accurate record of the meeting and signed by the Chairman  
Cllr Bryson voted against

**PR/156/16**      **Maximum 15 minutes for public present to put questions or make observations concerning the business of the Properties Committee – questions must be directed through the chairman**  
The state of the access road to the Cricket Club was discussed

**PR/157/16**      **Cricket Club – to consider the request to repair the driveway**  
Discussion took place  
**Resolved:** that the surface be replaced with ‘grasscrete’ and quotes to be sought  
  
**Resolved:** Crooklets Hill, post and rail, be placed on either side of the road all the way up the hill  
  
Requested that once the work is done, that the boulders be removed as they will no longer be required

**PR/158/16**      **The Castle drive – to receive a report and consider restriction of access/traffic calming measures**  
**Resolved:** with immediate effect the barrier by the lock gate tea rooms is locked every night  
  
**Resolved:** To seek quotes and designs for gates at the entrance to the Castle Drive  
  
**Resolved:** That the Town Clerk, with Cllr Moores, looks at the security of the Castle grounds and obtain design and costings (*for fencing/gates*)

**PR/159/16**      **The Cone – to consider the recommendation from the Heritage and Culture Committee and agree any associated actions and expenditure**

**Resolved:** that the cone is leased out on the normal terms and conditions for 3 years, with a 1 year break clause, through the Councils agent, Mr Furse, and the Councils solicitors to write up the lease

**PR/160/16**      **Castle – to consider the closure of the Castle (including Café Limelight and Heritage Centre) on/for:**

- a)      2 weeks maintenance period in January 2018
- b)      To agree Christmas and New Year opening days/times (2016/17)  
**Resolved:** that this item be deferred to the Heritage and Culture Committee
- c)      To consider the procedure/provision for items 9 a) and 9 b) for future years

Agreed to deal with a) and c) en-bloc

**Resolved:** to shut the Castle for 2 weeks in January 2017 and subsequent years for essential maintenance and that the committee expect that the 1<sup>st</sup> week each January the Castle remains open

**PR/161/16**      **Alarms – to receive an update**

The Town Clerk updated the Committee on the alarms

**PR/162/16**      **Preparation of Annual Estimates for 2017/2018**

**Resolved:** that the budget as presented is submitted to the Finance and General Purpose Committee

The chairman closed the meeting at 11.31am

Signed.....Dated.....