

MINUTES OF THE PROPERTIES COMMITTEE

MEETING HELD ON THURSDAY 21 MAY 2015

Present: Cllr H Partridge – Chairman
Cllrs: J Bryson, L Moores (part), F Partridge
A Morgan – Promotions Marketing and Events Officer
A Weare-Gifford - RFO

Present: Cllrs L Bartrop, A Biggs, P Moores, P Tilzey

PR/34/15

Election of Chairman

Cllr F Partridge nominated Cllr H Partridge and Cllr Bryson nominated herself. Cllr H Partridge seconded herself and was elected as Chairman

PR/35/15

Election of Vice Chairman

Cllr Bryson nominated herself. As the nomination was not seconded a Vice Chairman was not elected.

PR/36/15

To receive and accept apologies for absence

Cllr N Tucker

PR/37/15

To receive registered and non-registered disclosable pecuniary interests and non-registrable interests

None

PR/38/15

Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting)

None

PR/39/15

Maximum 15 minutes for electors present to put questions or make observations concerning the business of the Finance, Staffing & General Purposes Committee – questions must be directed through the chairman

None

PR/40/15

Minutes: To consider and approve the minutes of the Properties Committee meeting held on 26 March 2015

Resolved: That the minutes are a true and accurate record and that they should be signed by the Chairman

PR/41/15

Update on Cricket Pavilion Lease

The RFO gave an update regarding the various outstanding points on the lease and the discussions had so far including the lease amount, insurance, firefighting equipment and legionella risk report.

The committee resolved that the cricket club would be asked to arrange and pay for the inspections of firefighting equipment and the legionella report, providing copy reports to BSTC. It was agreed if the cricket club arranged the initial legionella report BSTC would cover the cost.

It was also resolved that the lease would be for a total of £2000 including buildings insurance and BSTC would be responsible for exterior maintenance. Lastly it was resolved that if the cricket club were in agreement with the above conditions then the RFO should proceed with having the lease drawn up by our solicitor.

Cllr L Moores arrived 10:25

PR/42/15

Update on water supply to Cricket Pavilion and pitch & Putt

The RFO gave information on the quotes received to run new water pipes from the road to the Pitch and Putt and the Cricket Pavilion. Cllr P Moores advised that he had conducted an investigation into the possible leak and diagnosed the problem within the pipe between the road and the pitch and putt. He had also spoken to the Outdoor Supervisor who had quoted that the pipe could be replaced and a second pipe installed for £1000 plus labour and chlorination.

Resolved that BSTC staff would run 2 pipes of a suitable size to the Pitch and Putt, chlorinate the pipes and then connect one to the Pitch and Putt building and one to the existing pipe running from the Pitch and Putt to the Cricket Pavilion.

PR/43/15

Conservatory: Update

The Promotions, Marketing and Events Officer (PM&EO) advised the committee that the flooring was due to be laid in the conservatory week commencing 1st June and that the café would reopen in the previous space/conservatory the following week. Alterations to the serving area were underway and being carried out in line with the estimates provided.

PR/44/15

Pitch & Putt: Update

The Planning application has been submitted and we are awaiting feedback from Cornwall Council.

PR/45/15

Tea Rooms: Update

The lease on the Tea Rooms is due to start on the 1st of June and all the information is with solicitors.

PR/46/15

Castle Building Survey: Update

It was agreed that a working party would be formed to review the survey report in order to progress the matter. The PM&EO would arrange the initial meeting with invites to all councilors.

11:25 Cllr Biggs left the meeting

PR/47/15

The Parkhouse Centre Extensions: update

Cllr P Moores has been assisting in obtaining quotes for replacement windows and the extensions are currently not being progressed due to staffing issues.

PR/48/15

Caretakers Property: To consider widening the gates at the rear of the property to allow for additional parking

The committee debated the additional parking facility however felt that the wall should be retained as the current parking permit and additional permit scheme was sufficient.

The Chairman closed the meeting at 11:30pm

Signed.....Dated.....