

MINUTES OF THE PROPERTIES COMMITTEE MEETING HELD ON 25TH MAY 2017

Present: Cllrs L.Deely, P.LaBroy, P.Moores, F.Partridge, H.Partridge, N.Tucker, and R.Willingham.

Officers present: Town Clerk - Donna James
Committee Administrator - Peter Martin

Public present: One

- PR/40/17 **Election of Chairman:**
Nominations for Chairman were taken – received were:
Cllr H Partridge and Cllr Willingham
Voting took place
RESOLVED:
That Cllr H Partridge is elected as Chairman of the Properties Committee for ensuing year 2017-18.
- PR/41/17 **Election of Vice-Chairman:**
Nominations for Vice-Chairman were taken
Cllr J Bryson (*interest in position had been received in writing*)
RESOLVED:
That Cllr Bryson is elected as Vice-Chairman of the Properties Committee for ensuing year 2017-18.
- PR/42/17 **To receive and accept apologies for absence:**
Cllrs Browning, Bryson, Dixon and L Moores
- PR/43/17 **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**
None received.
- PR/44/17 **Dispensations: to consider requests for dispensations**
None received.
- PR/45/17 **Minutes - To receive and adopt the minutes of the Extraordinary Properties Committee meeting held on 6th May 2017**
The Town Clerk explained that the date on the agenda was incorrect it should have read 6th April 2017 not 6th May 2017.
RESOLVED:
To change the date, that the minutes of the Properties Meeting held on the 6th April 2017 are a true and accurate record of that meeting.
- PR/46/17 **Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee**
None
- PR/47/17 **To consider a request to replace the bath / shower in the Councils house and replace with a shower unit.**
RESOLVED:
That a qualified plumber be asked to give a quote to repair the leak, replace the bath and shower if necessary and install a shower screen. To delegate this task to the Town Clerk.

PR/48/17 **To receive an update on the Pitch and Putt:**
An update was received (see appendix)

PR/49/17 **To receive and consider tenders for the Cone lease.**
One tender had been received of £225 per month.
RESOLVED:
That the Committee does not accept the tender as it is considered too low. Defer the discussion on the Cone to a future meeting.

The meeting closed at 10.55am

Chairman's Signature..... Date.....

Appendix:

Extraordinary Properties Committee Meeting 25th May 2017

Appendix

PR/48/17 **To receive an update on the Pitch and Putt**
The Town Clerk advised that she was waiting to receive a document from the Principal Designer and was arranging a meeting with them to get all of the paperwork together before the tenders could be put on the Contracts Finder website.