



Bude-Stratton Town Council  
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 18<sup>th</sup> May 2017 at 7.00pm**, for the purpose of transacting the under mentioned business.

The press & public are invited to attend

*D. James*

Donna James – Town Clerk  
Date of issue: 12<sup>th</sup> May 2017

#### **AGENDA**

1. Election of Mayor for the municipal year 2017/18 and signing of declaration of acceptance of office
2. Election of Deputy Mayor for the municipal year 2017/18
3. To receive and accept apologies for absence
4. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
5. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
6. Minutes – Full Council: to receive, confirm and sign the minutes of the Full Council meeting of 6<sup>th</sup> April 2017
7. Minutes - Committees:
  - (i) Planning Committee – 30<sup>th</sup> March 2017
  - (ii) Extraordinary Finance & General Purposes Committee – 31<sup>st</sup> March 2017
  - (iii) Extraordinary Properties Committee – 6<sup>th</sup> April 2017
  - (iv) Extraordinary Heritage & Culture Committee – 6<sup>th</sup> April 2017
  - (v) Planning Committee – 13<sup>th</sup> April 2017
  - (vi) Finance & General Purposes Committee - 20<sup>th</sup> April 2017
  - (vii) Planning Committee – 27<sup>th</sup> April 2017
  - (a) To receive and note the minutes of the committee meetings listed above (*i-vii*) (acting under delegated authority)
  - (b) To consider and agree any recommendations of the committee meetings listed above (*i-vii*) if any
8. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the Chairman*
9. Correspondence received – to note and agree any associated actions/responses as appropriate: *copied to all Cllrs unless stated otherwise*
  - (i) Parking Review Update from Cornwall Council

*Continued*

10. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
11. Committee Structure: To consider the composition of all committees and agree amendments, if any, and the subsequent revision of terms of reference as appropriate for:
  - (a) Environmental Services and Highways, Heritage and Culture, Planning, Properties, Recreation
  - (b) Finance and General Purpose
  - (c) Staffing
12. Appointment of members to committees of the Council
  - (i) Environmental Services and Highways Committee
  - (ii) Heritage and Culture Committee
  - (iii) Planning Committee
  - (iv) Properties Committee
  - (v) Recreation Committee
  - (iv) Staffing Committee
13. Appointment of members as delegates to outside bodies
  - (i) Bude Community CCTV project
  - (ii) Bude Community Network
  - (iii) Bude Canal and Harbour Society
  - (iv) Bude Canal Trust
  - (v) Police Liaison Committee
  - (vi) Bude Twinning Association
  - (vii) Coastal Assets
  - (viii) BEAM
14. Neighbourhood Plan – update
15. Councillor surgeries – to agree dates and Councillor ‘rota’
16. Bude on street parking
17. Sealing of the Ice cream Kiosk lease
18. Financial Report:
  - (i) Schedule of Payments made between 20<sup>th</sup> April 2017 – 17<sup>th</sup> May 2017
  - (ii) Schedule of Payments to be made on 18<sup>th</sup> May 2017
  - (iii) To consider Internal Audit Report 2016/17: Year End report
  - (iv) Annual Accounts Report 2016/17: Final report
  - (v) To Approve Reserve movements for the year ended 31st March 2017 and Reserve movements to be made on 1st April 2017.
  - (vi) Signing of Bank Reconciliation
  - (vii) Annual Return for the year ended 31st March 2017: Consideration and approval of the 'Annual Governance Statement 2016/17' and 'Accounting statements 2016/17'

End