

**MINUTES OF THE ENVIRONMENTAL SERVICES AND HIGHWAYS COMMITTEE MEETING HELD ON**  
**28<sup>TH</sup> SEPTEMBER 2017**

**Members Present:** Cllrs J Bryson, L Deely, P Kelly, P La Broy, L Moores, P Moores  
F Partridge, H Partridge, P Tilzey, N Tucker

**Officers present:** Mr K Cornwell - RFO  
Mr S Hayes - Facilities Manager

**Public present:** 2

- ES/31/17**      **To receive and accept apologies for absence**  
Cllr S Browning
- ES/32/17**      **To receive registered and non-registered disclosable pecuniary interests and non-  
registerable interests**  
None
- ES/33/17**      **Dispensations: to consider requests for dispensations**  
None
- ES/34/17**      **Minutes: to receive and adopt the Minutes of the Environmental Services and  
Highways Committee Meeting held on 27<sup>th</sup> July 2017**  
**Resolved:** that the Minutes were a true and accurate record and they were signed  
by the Chairman
- ES/35/17**      **Maximum 15 minutes for public present to make comments concerning the  
business of the Environmental Services and Highways Committee**  
The matter of access to Summerlease Downs in the case of an emergency was  
raised.  
Past practices regarding the operation of the weir and the staffing requirement of  
two to four staff was noted.
- ES/36/17**      **To consider and agree inflationary increases in parking fees and permit charges  
and consider introducing a winter season permit**  
Discussion took place with regard to the increase in parking fees at Neetside Road  
and The Parkhouse car parks.  
**Resolved:** The charge for parking at the Neetside and Parkhouse car parks be  
increased to 80p per hour from 1<sup>st</sup> April 2018  
**Resolved:** The charge for annual parking permits be increased to £160 (inclusive of  
VAT) from 1<sup>st</sup> April 2018  
**Resolved:** To introduce Winter Parking Permits for the period of November,  
December, January and February at a charge of £50 inclusive of VAT.  
**Resolved:** The number of Winter Parking Permits be limited to ten for the first year  
and people on the waiting list be offered first
- ES/37/17**      **To consider and agree inflationary increases in Cemetery fees**  
Discussion took place with regard to the increase in cemetery fees  
**Resolved:** Cemetery fees be increased by inflation of 2.9% rounded up to the  
nearest ten pence inclusive of VAT

**ES/38/17**      **Mallard Cottage – to discuss the updated position regarding the parking and illegal gates and consider options and costings**

The Committee received the previously circulated report of the Town Clerk and noted that two designated permits had been purchased and that the gate had been locked in the open position. The matter will be kept under review

**ES/39/17**      **To discuss and gather ideas on future use of BSTC land between Doctor's surgery and Neetside (including those ideas already discussed). So that timings and costings can be included in the 18/19 budget figures**

Ideas for the use of the land were discussed. It was noted that the Friends of the Earth would be making a proposal for a community orchard to a future Full Council Meeting. The merits of a past plan known as POSS 2 – Parkhouse Open Space Scheme were discussed and more information was requested. The matter will be left on the table until the next meeting

**ES/40/17**      **The Weir – to consider the correspondence received and associated actions and costs**

The Committee considered the correspondence received (previously circulated) from The Environment Agency and Cornwall Council. The differing view from the two replies with regard to whether the weir was a flood defence or an amenity was noted. Sight of previous e-mails on the matter was requested. It was the will of the Town Council that the weir be partially raised on a permanent basis.

**Resolved:** The Council write to the Environment Agency to request a site visit to the weir to test and review its operation

**ES/41/17**      **Deed of easement – to receive briefing note from the office and discuss options and costings**

Discussion took place regarding the parking situation behind the Crescent.

**Resolved:** To write to the residents of 5,6,7,8 and the Post Office reminding them of the condition of the Easement being five spaces maximum.

**Resolved:** The owners of 7 and 8 be written to informing them that chippings are in breach of the Easement and request reinstatement of grass

**Resolved:** To write to all relevant residents of the Crescent informing them that there is no right to park on the right side of the road

**ES/42/17**      **Street furniture – to agree to move this item to the BSTC Councillors Devolution Team for updates and feedback**

**Resolved:** the Committee agreed to move this item to the BSTC Councillors Devolution Team

The meeting closed at 8.28pm

Chairman's Signature.....Date.....