

MINUTES OF THE RECREATION COMMITTEE MEETING HELD ON THURSDAY 28TH SEPTEMBER 2017

Members Present: Cllrs J Bryson, P La Broy, L Moores, P Moores, F Partridge, H Partridge, P Tilzey, N Tucker

Officers present: Mr K Cornwell - RFO
Mr S Hayes – Facilities Manager (FM)

Public present: 1

R/67/17 **To receive and accept apologies for absence**
Cllrs S Browning, L Deely and P Kelly

R/68/17 **To receive declarations of registered and non-registered pecuniary interests and non-registerable interests**
Cllr Tilzey declared a non-pecuniary interest in item 10. Summerlease Downs access

R/69/17 **Dispensations: To consider requests for dispensations**
None

R/70/17 **Minutes: To receive and adopt the Minutes of the Recreation Committee Meeting held on 27th July 2017**
Resolved: that the Minutes were a true and accurate record and they were signed by the Chairman

R/71/17 **Maximum 15 minutes for public present to make comments concerning the business of the Recreation Committee**
The planting of more flowers, especially in tall planters “towers of flowers” and trees was requested. Trees need to be appropriate to the climate and looked after.

R/72/17 **To receive updates and reports from Officers**
A report was received from the Facilities Manager (*appendix A*). It was noted that the drainage for the Triangle fountain had been cleaned out and after a heavy rainfall to test effectiveness, the fountain will be installed.
Resolved: The site for a memorial tree will be on the right hand side of the Castle grounds between the two benches
Resolved: The memorial tree be a White Beam (*Majestica*)
Cllr Tilzey voted against

R/73/17 **To consider and agree the quote received for the replacement of the Parkhouse CCTV monitoring unit**
The RFO reported that a quotation had been received to supply and install a new network video recorder
Resolved: To accept the quote of £607 for a replacement NVR

R/74/17 **To consider quotes received for the Ivor Potter Hall curtains and agree any associated expenditure**
The RFO reported that two quotes had been received at this point and an appointment had been made for a further quotation
Resolved: to defer this item to the next meeting

R/75/17 **To consider the briefing note received from Officers regarding the Parkhouse Centre DPS (Designated Premises Supervisor) and agree any associated actions and expenditure**

The Committee discussed the previously circulated brief from the RFO and the options contained therein

Resolved: To apply for an alcohol premises licence for the Parkhouse Centre with a qualified member of staff being the named Designated Premises Supervisor

R/76/17 **Summerleaze Downs access – to discuss the existing Policy**

The Committee discussed the existing Policy dated September 2013 and took into consideration information on incidents

Cllr P Tilzey left the room 9.10pm

Resolved: That the Fire Brigade be supplied with a key for the Summerleaze Downs, to be kept at the Fire Station

Resolved: That the Friends of Bude Sea Pool be supplied with a security access key cupboard with a key, to be sited inside their hut for use in an emergency

Cllr P Tilzey returned to the room 9.15pm

R/77/17 **To consider 2018/19 budget requirements**

The Committee discussed considerations for the 2018/19 Budget, with regard to Open Spaces, The Parkhouse Centre, Public Conveniences, Play Areas, The Bandstand and the running of the new Pitch and Putt

R/78/17 **To receive a report in the on the decorative lights in the Triangle and the Strand and agree any associated actions and expenditure**

The FM reported to the Committee that the decorative lighting in the Triangle and along the Strand no longer meet safety requirement and need to be removed. Quotes to replace them were being sought, though the Strand presented issues with use of lampposts and electricity supply. The Premier Inn will be approached for a contribution

Resolved: The lighting around the Triangle area be replaced

Resolved: The lighting along the Strand be replaced

R/79/17 **To consider types of sustainable trees for Neetside and Shalder Hill and agree any associated expenditure**

The FM circulated a report to the committee. Plans for the Neetside area have been put on hold pending decisions of the Council on other proposals

Resolved: The trees at Shalder Hill be replenished with a mixture to include a white beam and possibly a palm tree. The FM to liaise with a local specialist and make the final selection

The meeting closed at 9.54pm

Chairman's Signature..... Date.....

Recreation Committee, 28th September 2017 (APPENDIX A)

Facilities Manager Briefing:

Trees for Neetside/Shalder hill

Pictures and quotes of a number of sustainable trees for consideration will be distributed at the meeting.

Triangle Fountain

The purchase of this item has been put on hold until CC have completed a site visit to establish the problem regarding the drainage system. An engineer attended the Triangle on Mon 18 Sep 17, where he stated a team would attend to assess the drains for blockages or damage and fix as necessary. Once we know what works need to be carried out and what the time frame will be, the fountain will be purchased and fitted.

Seats at Neetside and the Triangle

X3 Beaufort seats have been purchased for the triangle and will be positioned by the Facilities team upon receipt.

X3 Southampton seats are being held in stock and can be positioned in Neetside should the final design require.

Pictures to be distributed at the meeting.

Bude Light

The light at the top has been re-fitted and the contractor's works completed with the re-spraying of the sculpture on Tuesday 19th September. The surrounding area has been pressure washed and is looking a lot better with just the final section (which was fenced off) around the light itself to be cleaned. The project will then be completed.

British Legion Remembrance 100 year anniversary

Two options for a memorial have been identified:

1. Castle Lawn just outside the castle entrance.
2. (Preferred) between the two benches to the right of the Bude light.

I will arrange the layout and details for the event closer to the date.

It is anticipated that between 150/200 small wooden crosses, attended by approx. 200/250 depending on weather (will know a more accurate number closer to the date).

This event is not happening until 2018 (100th anniversary) so plenty of time to sort out details next summer.

Memorial Tree in the Parish

Please find pictures of potential locations, to place a sustainable Memorial tree within the Parish.

