



Bude-Stratton Town Council  
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To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, Parkhouse Centre, Bude on **Thursday 4<sup>th</sup> January 2018 at 7.00pm**, for the purpose of transacting the under mentioned business. The press & public are invited to attend

Mr Keith Cornwell - Responsible Finance Officer (*Acting Proper Officer*)

Date of issue – 22<sup>nd</sup> December 2017

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting*)
4. Minutes – Full Council: to receive, confirm and sign the Minutes of the Meeting held on 7<sup>th</sup> December 2017.  
Minutes - Committees:
  - i) Recreation Committee - 30<sup>th</sup> November 2017
  - ii) Planning Committee - 7<sup>th</sup> December 2017, 21<sup>st</sup> December 2017
  - iii) Finance & General Purposes Committee - 7<sup>th</sup> December 2017, 21<sup>st</sup> December 2017
  - iv) Staffing Committee - 30<sup>th</sup> November 2017, 20<sup>th</sup> December 2017
  - v) Environmental Services & Highways Committee- 30<sup>th</sup> November 2017
  - vi) Heritage & Culture Committee -14<sup>th</sup> December 2017
    - (a) To receive and note the minutes of the committee meetings listed above (i-vi) (acting under delegated authority)
    - (b) To consider and agree any recommendations of the committee meetings listed above (i-vi) (acting under delegated authority)
6. Mayor's report
7. To consider co-option to fill a casual vacancy
8. To discuss the Town Council's position regarding the future work and direction of the Coastal Communities Team
9. To consider supporting Bude Canal and Harbour Society's request to Cornwall Council for investment in the Bude Canal (correspondence previously circulated)
10. Correspondence Received – to note and agree any associated actions/responses as appropriate: *copied to all Councillors*:
11. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the Chairman*
12. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
13. To receive reports of Meetings (*non-committee*) from Councillor's (if any)

14. Committee membership - for the Committees listed below; to elect members and confirm whether they are with or without voting rights, to consider requests to stand down:
  - (i) Environmental Services and Highways (*1 voting vacancy*)
  - (ii) Heritage and Culture (*1 voting vacancy*)
  - (iii) Finance and General Purposes (*no voting vacancies*)
  - (iv) Properties (*2 voting vacancies*)
  - (v) Recreation (*no voting vacancies*)
  - (vi) Planning (*1 voting vacancy*)
  - (vii) Staffing (*1 voting vacancy*)
15. Sealing of Documents: approval for the fixing of the seal to the works contract between BSTC and Robin Day T/A Marlin for the building of a new Pitch and Putt Pavilion
16. To approve the principle of Bude-Stratton Town Council taking on the operation of the Library Service in Bude and delegate authority to the RFO in consultation with the Chairman and Vice Chairman of the F&GP Committee (and up to two other Councillors) to draft a business case for the future operation of the Service
17. To agree an official response to the Boundary Commission's review of Cornwall Council's Divisions
18. To consider requesting Cornwall Council to cease renewing/ issuing new pop-up trading licences
19. Endorsement of the Chairman's action regarding the appointment of an Acting Proper Officer
20. Financial Report:
  - (i) Schedule of Payments made – 9<sup>th</sup> December 2017 – 4<sup>th</sup> January 2018
  - (ii) Schedule of Payments to be made – 5<sup>th</sup> January 2018
21. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
23. To update the Council on current Staffing matters
  - (i) Current absences
  - (ii) Agree a revision to the Facilities Team establishment

*End*