

**MINUTES OF THE RECREATION COMMITTEE MEETING HELD ON
THURSDAY 30TH NOVEMBER 2017**

Members Present: Cllrs F Partridge (Chairman), S Browning, J Bryson, L Deely, P Kelly, P La Broy, L Moores, P Moores, H Partridge, P Tilzey, N Tucker, B Willingham

Officers present: Mr K Cornwell - RFO
Mr S Hayes – Facilities Manager (FM)

Public present: 2

- R/87/17** **To receive and accept apologies for absence**
None
- R/88/17** **To receive declarations of registered and non-registered pecuniary interests and non-registerable interests**
None
- R/89/17** **Dispensations: To consider requests for dispensations**
None
- R/89/17** **Minutes: To receive and adopt the Minutes of the Recreation Committee Meeting held on 19th October 2017**
Resolved: that the Minutes were a true and accurate record and they were signed by the Chairman
- R/90/17** **Maximum 15 minutes for public present to make comments concerning the business of the Recreation Committee**
A lamp outside the Parkhouse was reported as defective
- R/91/17** **To receive updates and reports from Officers**
Resolved: The report was noted and to be attached to the minutes
- R/92/17** **To consider further actions regarding the Triangle Fountain and agree any associated expenditure**
It was noted that the old fountain had some history and would be retained for resiting if at all possible
Resolved: to purchase the new fountain for the cost of £1,549.99 and install it as soon as possible
- R/93/17** **To consider quotes received for the Ivor Potter Hall curtains and agree any associated expenditure**
Resolved: to accept quote A1 for the sum of £2,725.67 plus carriage
Resolved: that the colour be Marine Blue
- Cllr B Willingham left the room 8.14pm
Cllr P Kelly left the room 8.16pm
- R/94/17** **To agree the virement of budget to cover temporary staff costs**
Resolved: to agree £8,473.38 be transferred by virement from the Salaries budget to the Supplies budget

R/95/17

To consider the purchase of new and replacement equipment

The operational considerations of purchasing two additional sit on mowers were discussed. With additional training, more members of the Facilities Team would be able to undertake mowing duties.

Resolved: to accept quote C for a Kubota G26 for the price of £14,830 and the accept quote A for a Baroness LM180 for the prices of £8,600 and that the Finance and General Purposes Committee be requested to release funds from the Vehicle Replacement Reserve to fulfil the purchase of the two machines

Cllr L Deely left the room 8.44pm

Cllr N Tucker left the room 8.45pm

R/96/17

Preparation of Annual Estimates for 2018/2019

The RFO advised the Committee of the elements in the budget prepared

Cllr P Tilzey left the room 8.52pm

Resolved: to accept the budget subject to the amendments discussed

The meeting closed at 9.03pm

Chairman's Signature..... Date.....

Facilities Manager Briefing Note – For Recreation Committee 30th November 2017

Trees for Neetside/Shalder Hill

As per the resolution, White Majestic and Palm trees will be purchased and planted when the season is at its best to sustain growth.

Triangle Fountain

Due to the time lapse in works at the triangle and committee meetings, the fountain in question has gone up in price since this was resolved. The price of £1299.99 including VAT is now £1,549.99.

There are however, a few concerns should we purchase the new fountain:

1. Where will the old fountain be placed.
2. Is the old fountain strong enough to be moved without causing more damage.
3. Difficulties in removing the old fountain due to weight and space restrictions within the triangle.

I have spoken to the charge hand who has confirmed that the original fountain could be repaired by the facilities team to a good standard using an epoxy resin.

Seats at Neetside and the Triangle

X3 Beaufort seats have been placed in the triangle by the facilities team.

X3 Southampton seats are being held in stock and can be positioned in Neetside should the final design require them or will be used elsewhere as and when required.

Memorial Tree in the Parish

The castle lawn between the two benches near to the peace garden was the choice of the council. As per Shalder Hill, a tree will be purchased or donated and planted when the season is at its best to sustain growth.

Bencoolen Park

The play park has now been repaired and is open to the public. The FM has already been in contact with other play park companies to obtain new designs should the council decide to re-new the park further.

Cherry Picker

The cherry picker has been collected, is fully road legal and the facilities team are making good use of it already with regards to Christmas lights etc.

Decorative lights in the Triangle and strand

The facilities team have visited the triangle and confirmed that all lights within The Triangle are currently working. They are however in a state of bad repair. The FM has obtained one quote to date and is waiting for two more for replacement lighting in The Triangle only. With regards to The Strand, a separate quote will be obtained. It must be pointed out, that when the lights are replaced on the strand, a new electricity source will have to be identified, authority granted from Cornwall Council and an outside agency fit.

Pitch and Putt

The grass has been given a prewinter cut to keep it low. Further planning of the grounds maintenance regime is taking place to ensure the necessary staff and materials are available to bring the greens to a playing standard. A single cylinder push mower will have to be sourced in order to prepare the putting greens for an acceptable playing surface.

Poly Tunnel

The FM is currently establishing what firm carried out the works with regards to the poly tunnel. Once this has been completed, quotes will be sought and the TC briefed on findings.

Christmas Trees

X4 Christmas trees have been purchased decorated and have been erected in the correct locations.