



Bude-Stratton Town Council
Parkhouse Centre
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Bude
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To all members of the **Properties Committee**

Dear Councillor

You are summoned to attend a meeting of the **Properties Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 11th January 2018 at 10.00am**, for the purpose of transacting the under mentioned business.

The press, public and all other members of the Town Council are invited to attend

Keith Cornwell – Acting Proper Officer

Date of issue – 5th January 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*)
4. Minutes: To receive and adopt the Minutes of the Properties Committee Meeting held on 2nd November 2017
5. Maximum 15 minutes for public present to make comments concerning the business of the Properties Committee - *questions must be directed through the Chairman*
6. Pitch and Putt - to receive an update on the progress of the project and agree any associated actions and expenditure
7. Officer's reports – to receive reports and updates from the Facilities Manager on the work of the Facilities team
8. To discuss the need for a structural survey of the Castle and agree any associated actions and expenditure
9. To consider quotes received for the installation and monitoring of a fire alarm at the Works Unit and agree any associated actions and expenditure
10. To receive an update on the re-pointing of the Castle and and agree any associated actions and expenditure
11. To consider quotes and advice received for bathroom repairs in the Caretaker's house and agree associated costs and actions.
12. To receive an update on the installation of air conditioning in the Ivor Potter Hall

End

Committee Members - voting: S Browning, J Bryson, L Deely, P Kelly, P La Broy, P Moores, L Moores, F Partridge, H Partridge, D Towl, N Tucker, R Willingham

Committee Members - non-voting: B Dixon, T Gibbs, I Mason, T Philp, P Tilzey