

MINUTES OF THE HERITAGE AND CULTURE COMMITTEE MEETING HELD ON
8TH FEBRUARY 2018

Cllrs present: S Browning, L Deely, P Kelly, L Moores, F Partridge,
H Partridge, T Philp, P Tilzey, B Willingham
Non-voting members – Cllr T Gibbs

Officers present: P Martin – Committee Administrator
M Berridge - Castle Manager
J King – Heritage Development Manager

Public present: 2
Press: None

In the absence of the Chairman, Cllr P Kelly took the chair

HC/97/18 **To receive and accept apologies for absence**
Cllrs J Bryson, P La Broy and P Moores
Non-voting members: B Dixon and N Tucker

HC/98/18 **To receive declarations of interests**
None received

HC/99/18 **To consider requests for dispensations**
None received

HC/100/18 **To confirm the accuracy of the Minutes of the Heritage and Culture Committee meeting held on 14th December 2017**
Resolved: That the minutes were a true and accurate record and they were signed by the Chairman

HC/101/18 **Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee**
Questions asked- Progress on the timbers at Helebridge Workshop, progress in relation to volunteers, progress of the barge workshop leaflet

To receive reports from Officers of the Council and agree any associated actions

- a) The Castle Manager
- b) The Heritage Development Officer
- b) The Facilities Manager

The Cross Country event is taking place again this year 2018. The outdoor Cinema is not going ahead this year.

Discussion took place: The French Twinning Association from Erguè Gaberic, are coming over April / May 2018 and would like to see the telephone box on display the weekend before they come.
Cllr Willingham offered to help with the forge

Resolved: That the reports be noted except those matters appearing separate on the agenda.

- HC/103/18** **The Forge – to consider an update**
Discussed under reports.
- HC/104/18** **Heritage Day 2018 – to consider a progress update, expenditure in relation to the project and feedback**
Resolved: To defer to the next Heritage and Culture meeting.
- HC/105/18** **Bude Light Lighting – to include a progress update, associated actions and expenditure**
Resolved: That Nigel Marshall carry out the test costing no more than £100.
- HC/106/18** **To consider the offering of staff discounts on sales at the Castle Shop/Cafe and authorize any actions**
Resolved: To sanction a 10% discount for shop and Cafe lunches and benefits proposed by the Castle Manager.
- HC/107/18** **To consider joining the Own Art scheme so that the Castle Galleries can offer interest free payments on sales supported by the Arts Council**
Joining the Own Arts scheme offers the opportunity of interest free payments. The joining fee for the scheme is a one off payment of £250 and a 2.5% administration fee. Literature, posters and leaflets, will be made available to advertise the scheme.
Resolved: To join the scheme.
- HC/108/18** **To consider the proposal of becoming plastic bottle free and being a part of the Refill scheme and approve any actions and expenditure**
Refill for water is already available at the Castle and a stock of bottles for the refill station have been purchased from Deb Rosser.
Proposal – To sell compostable Coffee cups that will cost a one off £7 to purchase, a first one off refill of Coffee will be provided free of charge and subsequent Coffee refill purchases will be given a 40p discount.

Proposal- To use the Bude Company, The Happy Turtle, to provide the cups, lids and paper straws. It was considered that this Company offers cheaper products and other benefits to Bude.

Resolved: To authorize the above Castle Managers proposals.
Cllrs P Tilzey, S Browning and H Partridge abstained
Resolved: That a recommendation be made to Full Council that all events held on Council property are plastic single use free and alterations are made to booking conditions accordingly.
- HC/109/18** **To obtain a wedding flower garland to enhance the wedding package and agree associated actions and expenditure**
Resolved: To authorise the Castle Manger to purchase a Wedding Garland at a price of £750.

HC/110/18 **To consider the framing of a 1950's Railway poster of Cornwall ad agree associated actions and expenditure**

Resolved: To purchase a black frame at a cost of £160.

HC/111/18 **To consider licensing of the conservatory for weddings as an alternative to the outside gazebo and agree associated actions and expenditure**

Resolved: To authorise the use of the Castle conservatory as a licensed Wedding venue.

HC/112/18 **To consider the arrangements for the 2018 Christmas Fair**

To look at what can be done to make improvements to the Parkhouse Centre for accommodating Christmas/Wedding decorations.

Resolved: To move and hold the Christmas Fair, preferred terminology Fayre, in the Parkhouse Centre.

Meeting closed at 8.17pm

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Chairman's signature.....Date.....