



Bude-Stratton Town Council
Parkhouse Centre
Ergue-Gaberic Way
Bude
EX23 8LD
Tel: 01288 353576
Email: office@bude-stratton.gov.uk
Website: www.bude-stratton.gov.uk

To all members of the **Town Council**

Dear Councillor

You are summoned to attend a meeting of the **Full Council** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 7th June 2018 at 7.00pm** for the purpose of transacting the under mentioned business.

The press and public are invited to attend.

Mrs D Bennett – Town Clerk
Date of issue – 31st May 2018

AGENDA

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the Meeting)
4. Minutes – Full Council: To receive, confirm and sign the Minutes of the Full Council Meeting held on 3rd May 2018

Minutes – Committees:

- i) Staffing Committee – 2nd May 2018
 - ii) Planning Committee – 10th May 2018
 - iii) Heritage and Culture Committee – 10th May 2018 - **HC/151/18***
 - iv) Properties Committee – 17th May 2018
 - v) Environmental Services and Highways Committee – 17th May 2018
 - vi) Recreation Committee – 17th May 2018
 - vii) Planning Committee – 24th May 2018
 - viii) Finance and General Purposes Committee – 24th May 2018
 - ix) Staffing Committee – 31st May 2018
- (a) To receive and note the Minutes of the Committee Meetings listed above (i-ix) (acting under delegated authority)
 - (b) To consider and agree any recommendations of the Committee Meetings listed above (i-ix) (acting under delegated authority):

*HC/151/18– To review the Collection Policy and make recommendations as necessary:

Cllr P La Broy suggested that additions were made to the 'existing collections, subjects/themes and periods' section of the policy of for it to include - Tug boat, Green technology, Surfing, Lifesaving and Tourism - **Resolved**: To accept, with the additions (listed above), the Collections Policy proposed by the Heritage Development Officer

continued

5. Correspondence received – to note and agree any associated actions/responses as appropriate (if any) - *copied to all Councillors*
6. Maximum 15 minutes for public present to make comments concerning the business of the current Council - *questions must be directed through the Chairman*
7. Opportunity for Cornwall Councillors present to discuss Cornwall Council issues relevant to BSTC
8. To receive reports of Meetings (non-committee) from Councillors (if any)
9. Clerk's Report (if any)
10. Committee Membership – to elect the voting Members for the following Committee
 - i) Finance and General Purposes Committee
11. To consider the request from the Planning Committee for the Council to consider the uses for the land (owned by CC) at the Bovis Homes site
12. Standing Orders and Financial Regulations - to receive a report from Officers and agree any amendments as identified
13. Code of Conduct – to receive and adopt CCN034/17/18 Decision Notice Councillor Willingham Bude-Stratton Town Council
14. To consider engaging in a dialog with CC to explore the potential devolution of Crooklets and Summerleaze play areas
15. To note the work of the Bude Coastal Community Team and the production of the Economic Plan for Bude 2018-2023
16. Approval of quotes and expenditure on refurbishment of Ivor Potter Hall - Lighting Bars
17. Sealing of lease on Old Forge Unit 3
18. Sealing of the Bude-Stratton Town Council (Off Street Parking Places) Order 2018
19. To agree changes to the Town Council's Asset Register
20. Year end accounts approval:
 - (i) To consider and note the year-end Internal Audit Report 2017/18
 - (ii) To consider and note the report on the 2017/18 year-end financial position
 - (iii) To approve reserve movements for the year ended 31st March 2018 and the allocation of reserves for the start of the 2018/19 accounting year
 - (iv) To approve movements on the Asset Register at the year-end 2017/18
 - (v) To approve the Chairman's signing of the year-end bank reconciliation
 - (vi) Consideration and approval of the 'Annual Governance Statement 2017/18' for the Annual Return for the year ended 31st March 2018
 - (vii) Consideration and approval of the 'Accounting statements 2017/18' for the Annual Return for the year ended 31st March 2018
21. Financial Report:
 - i) Schedule of Payments made – 25th May 2018 – 7th June 2018
 - ii) Schedule of Payments to be made – 8th June 2018
22. Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**
23. To consider a recommendation from the Staffing Committee in relation to the settlement of a claim