



Bude-Stratton Town Council  
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To all members of the **Heritage and Culture Committee**

Dear Councillor

You are summoned to attend a meeting of the **Heritage and Culture Committee** in the **Council Conference Room**, The Parkhouse Centre, Bude on **Thursday 12<sup>th</sup> July 2018 at 7pm**, for the purpose of transacting the under mentioned business.

The press, public and all other Members of the Town Council are invited to attend.

*D Bennett,*

Mrs D Bennett – Town Clerk

Date of issue: 6<sup>th</sup> July 2018

#### **AGENDA**

1. To receive and accept apologies for absence
2. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests
3. Dispensations: to consider requests for dispensations (*for which a 'Dispensation Request' form must have been completed and submitted to the Proper Officer at least 3 working days prior to the meeting*).
4. Minutes: To receive, confirm and sign the Minutes of the Heritage and Culture Committee Meeting held on 10<sup>th</sup> May 2018
5. Maximum 15 minutes for public present to make comments concerning the business of the Heritage and Culture Committee - *Questions must be directed through the Chairman*
6. To receive reports from:
  - a) Castle Manager
  - b) Heritage Development Officer
  - c) Facilities Manager
7. To consider Heritage Day for 2018 including a progress update, expenditure in relation to the project and feedback
8. Digitisation of Bude-Stratton archive records held on microfiche at Cornwall Records Office - to receive an update and costings and consider actions and expenditure
9. To review the Risk Assessment at Helebridge Workshop, specifically whether one person or two people are required to attend when workshop is open
10. To receive a review of the Castle Forward Plan and make recommendations as necessary
11. To consider repairing the information signage at the Stamford Hill Battle Field site, discuss timings and agree associated costs and expenditure
12. To consider purchasing a working model of the Bude railway line
13. To consider the creation of a project to create a scale working model of Bude Harbour, Railway Head and Canal leading to the Incline Plane at Helebridge

-end-

Committee members: Voting: Cllrs: S Browning, J Bryson, L Deely, T Gibbs, P Kelly, P La Broy, L Moores, F Partridge, H Partridge, T Philp, N Tucker, B Willingham

Committee Members: Non-voting: Cllrs: B Dixon, I Mason, P Moores, F Richens, P Tilzey, D Towl,