

## **MINUTES OF THE FULL COUNCIL MEETING HELD ON 7<sup>TH</sup> JUNE 2018**

Cllrs present: B Willingham (Chairman), S Browning, J Bryson, L Deely, B Dixon, T Gibbs, P La Broy, I Mason, L Moores, P Moores, F Partridge, H Partridge, T Philp, F Richens, P Tilzey, D Towl, N Tucker

CC Cllrs: P La Broy

In attendance: Mr Keith Cornwell - RFO

Public present: 1

Press present: 1

**C/308/18**      **To receive and accept apologies for absence**

Cllr P Kelly

**C/309/18**      **To receive declarations of interest and non-registered disclosable pecuniary and non-registerable interests**

Cllr B Willingham declared a non-pecuniary interest in C/321/18 – Code of Conduct

**C/310/18**      **Dispensations: to consider requests for dispensations**

None

**C/311/18**      **Minutes – Full Council: To receive, confirm and sign the Minutes of the Full Council Meeting held on 3<sup>rd</sup> May 2018**

**Resolved:** That with the amendments listed below, that the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman

**C/288/18** replace “was” with “be and is hereby”

**C/289/18** replace “was” with “be and is hereby”

**C/303/18** replace “is” with “was” in final line of narrative

**C/304/18** replace “is” with “be”

**C/306/18 iv)** add Partnership in the narrative and resolution

Add “Appendix A” to the appendix

*Cllr J Bryson voted against*

**C/312/18**      **Minutes - Committees**

i) Staffing Committee – 2<sup>nd</sup> May 2018

ii) Planning Committee – 10<sup>th</sup> May 2018

iii) Heritage and Culture Committee – 10<sup>th</sup> May 2018 - **HC/151/18\***

vi) Properties Committee – 17<sup>th</sup> May 2018

v) Environmental Services and Highways Committee – 17<sup>th</sup> May 2018

vi) Recreation Committee – 17<sup>th</sup> May 2018

vii) Planning Committee – 24<sup>th</sup> May 2018

viii) Finance and General Purposes Committee – 24<sup>th</sup> May 2018

ix) Staffing Committee – 31<sup>st</sup> May 2018

(a) to receive and note the minutes of the committee meetings listed above (i - ix) (acting under delegated authority)

**Resolved: to receive and note the minutes en bloc**

(b) to consider and agree any recommendations of the committee meetings listed above (i-ix) unless listed as separate agenda items (acting under delegated authority) **HC/151/18**– To review the Collection Policy and make recommendations as necessary: Cllr P La Broy suggested that additions were made to the ‘existing collections, subjects/themes and periods’ section of the policy of for it to include - Tub boat, Green technology, Surfing, Lifesaving and Tourism

**Resolved: To accept the Collections Policy proposed by the Heritage Development Officer with additions to the ‘existing collections, subjects/themes and periods’ section of the policy of for it to include - Tub boat, Historical green technology, Surfing, Lifesaving and Tourism**

**C/313/18**      **Correspondence Received – to note and agree any associated actions/responses as appropriate**

**i)      Drinking fountain in the Triangle**

A letter had been received from A Greener Bude regarding the installation of a drinking water fountain in the Triangle. It is proposed that A Greener Bude would fund the purchase and it is expected that South West Water would conduct the installation. The correspondence was noted and given a positive response

**ii)      Boundaries Commission consultation**

The commencement of the consultation was noted and this will be an item on the next Full Council Agenda

**iii)      CALC response to National Planning Policy Framework**

It was noted that CALC had responded but the matter had not been put to Council for consideration, if the closure dates allowed the matter would be brought before the next Full Council or an extraordinary meeting could be called

**iv)      CALC response to Ethical Standards Stakeholder Consultation**

It was noted that CALC had responded but the matter had not been put to Council for consideration, if the closure dates allowed the matter would be brought before the next Full Council or an extraordinary meeting could be called

**v)      National Rural Crime Survey**

The impending closure of the survey was noted

**vi)      Costal Revival Fund**

The opening of the process for bids was noted

**vii)      Bude Community Network Panel**

The date of the next meeting 9<sup>th</sup> July was noted

**viii)      Community Networks Highway Scheme**

The need to approve any schemes for submission prior to the 2<sup>nd</sup> July deadline was noted and the matter will be considered by the Environmental Services and Highways Committee

**ix)      Bridleway Diversion New Tiscott Farm**

The consultation was noted and a response will be made by the Mayor

**C/314/18**      **Maximum 15 minutes for public present to make comments concerning the business of the current Council**

An enquiry was made about the date for a site meeting at the Weir and a reminder given that the 25<sup>th</sup> anniversary of the last major flood in Bude was about to take place

- C/315/18**      **Opportunity for Cornwall Councillors present to discuss Cornwall Council (CC) issues relevant to BSTC**  
 Cllr La Broy reported that he had been busy on case work; the Economic Growth and Development Committee of CC and representing Bude-Stratton at CC. He would continue to monitor the situation of Stratton Hospital
- The Town Council expressed gratitude to Cllr La Broy for his efforts
- C/316/18**      **To receive reports of Meetings (non-committee) from Councillors**  
 i) Bude Canal and Harbour Society – ongoing planning for the bicentenary and further correspondence with CC has been drafted  
 ii) Bude CCTV- AGM to be held on 3<sup>rd</sup> July 2018
- C/317/18**      **Clerk’s Report**  
 i) GDPR – work to ensure the Councils full compliance is ongoing, measures have been put in place to ensure we are actively working towards this, such as a privacy notice and consent form. Information will be sent to all councillors as soon as we are able.  
 ii) Pitch and Putt – the works are almost complete and recruitment for staff has commenced
- C/318/18**      **Committee Membership – to elect the voting Members for the following Committee**  
 i) Finance and General Purposes Committee  
**Resolved: That alongside the Mayor, Deputy Mayor and Committee Chairmen (Bob Willingham, Peter Moores, Julia Bryson, Frank Partridge, Heather Partridge) the following Councillors be elected as voting Members of the Finance and General Purposes Committee: Simon Browning, Lea Deely, Peter La Broy, Lesley Moores, Francis Richens, Paul Tilzey and Norman Tucker**
- C/319/18**      **To consider the request from the Planning Committee for the Council to consider the uses for the land (owned by CC) at the Bovis Homes site**  
 The history of the site was discussed and its identification as a site for a Community Asset under a Section 106 agreement. The need within Bude-Stratton for affordable housing had been identified with the Neighbourhood Plan. The lack of community engagement to date was raised.  
**Resolved: to vote en block**  
**Resolved: i) BSTC will place an expression of interest in the land with CC for community use**  
**ii) BSTC will look into forming a Community Land Trust**  
**iii) Consultation with the local community will be undertaken**
- C/320/18**      **Standing Orders and Financial Regulations - to receive a report from Officers and agree any amendments as identified**  
 The paper tabled will be considered by the F&GP Committee with any recommendations made to the next Full Council

- C/321/18**      **Code of Conduct – to receive and adopt CCN034/17/18 Decision Notice Councillor Willingham Bude-Stratton Town Council**  
 The outcome of a code of conduct complaint was given to the Council, an apology had been made and accepted and the matter was now closed.  
**Resolved: To note the Decision Notice**  
*Cllr B Willingham abstained*
- C/322/18**      **To consider engaging in a dialogue with CC to explore the potential devolution of Crooklets and Summerleaze play areas**  
 The poor state of repair, possible loss of facility, land ownership and the level of income Cornwall Council makes from Car parks and Beach huts were discussed  
**Resolved: To engage in dialogue with CC to explore the potential devolution of Crooklets and Summerleaze play areas and to refer the matter to the Recreation Committee for progression**
- C/323/18**      **To note the work of the Bude Coastal Community Team and the production of the Economic Plan for Bude 2018-2023**  
**Resolved: The impressive work of the Bude CCT was noted and welcomed**
- C/324/18**      **Approval of quotes and expenditure on refurbishment of Ivor Potter Hall - Lighting Bars**  
**Resolved: To accept Quote 3 for £14,982.71**
- C/325/18**      **Sealing of lease on Old Forge Unit 3**  
**Resolved: That the lease on Old Forge Unit 3 be sealed**
- C/326/18**      **Sealing of the Bude-Stratton Town Council (Off Street Parking Places) Order 2018**  
**Resolved: That the Bude-Stratton Town Council (Off Street Parking Places) Order 2018 be sealed**
- C/327/18**      **To agree changes to the Town Council’s Asset Register**  
 The matter would be considered during item C/328/18 (iv)
- C/328/18**      **Year-end accounts approval:**  
 i) To consider and note the year-end Internal Audit Report 2017/18  
**Resolved: That the year-end Internal Audit Report 2017/18 was considered and noted**  
 ii) To consider and note the report on the 2017/18 year-end financial position  
**Resolved: That the report be welcomed and noted**  
 iii) To approve reserve movements for the year ended 31st March 2018 and the allocation of reserves for the start of the 2018/19 accounting year  
**Resolved: To approved reserve movements for the year ended 31st March 2018 and the allocation of reserves for the start of the 2018/19 accounting year**  
 iv) To approve movements on the Asset Register at the year-end 2017/18  
**Resolved: To approve movements on the Asset Register at the year-end 2017/18**  
 v) To approve the Chairman’s signing of the year-end bank reconciliation

**Resolved: That the year-end bank reconciliation be approved and signed by the Chairman**

vi) Consideration and approval of the 'Annual Governance Statement 2017/18' for the Annual Return for the year ended 31st March 2018

**Resolved: Having considered Annual Governance Statement 2017/18 that it be approved and signed by the Chairman**

Vii) Consideration and approval of the 'Accounting Statements 2017/18' for the Annual Return for the year ended 31st March 2018

**Resolved: Having considered the Accounting Statements 2017/18 that they be approved and signed by the Chairman**

**C/329/18**

**Financial Report:**

(i) Schedule of Payments made – 25<sup>th</sup> May 2018 – 7<sup>th</sup> June 2018

**Resolved: To note the payments made**

(ii) Schedule of Payments to be made – 8<sup>th</sup> June 2018

**Resolved: That the payments be made**

*Cllr J Bryson voted against*

**C/330/18**

Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: 'That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw'. **The following items are confidential and the meeting will proceed in closed session**

**C/330/18** Public Bodies (Admission to Meetings) Act 1960 SI (2) & SI (6) – To consider passing the following resolution: ‘That in relation to the remaining items on the agenda, publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted and the press and public are instructed to withdraw’. **The following items are confidential and the meeting will proceed in closed session**

**C/332/18** To consider a recommendation from the Staffing Committee in relation to the settlement of a claim  
**Resolved: The Council endorse the decision of the Staffing Committee**

The Chairman closed the meeting at 9.59pm

Chairman’s Signature..... Date.....

*These Minutes are subject to approval by the Council at its next meeting.*