

MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THURSDAY 18th October 2018

Members Present: Cllrs: P Moores (Chairman), J Bryson, L Deely
L Moores, F Richens, P Tilzey, N Tucker, B Willingham

Non-voting Members present: Cllr H Partridge

Present: Mr K Cornwell – Acting Town Clerk and RFO

Public present: None

Meeting Start time: 9.30am

FGP/207/18 **To receive and accept apologies for absence**

Cllr S Browning

FGP/208/18 **To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests**

None

FGP/209/18 **Dispensations: to consider requests for dispensations**

None

FGP/210/18 **Minutes: To receive, confirm and sign the Minutes of the Finance and General Purposes Committee Meeting held on 20th September 2018**

Resolved: That the Minutes were a true and accurate record of the Meeting and they were signed by the Chairman.

FGP/211/18 **Maximum 15 minutes for public present to make comments concerning the business of the Committee**

None

FGP/212/18 **To update the progress on the Internal Audit recommendations**

It was noted that action on eight of the ten recommendations had been completed. The remaining two areas were scheduled for action as part of the budget setting and year-end processes.

FGP/213/18 **To review the production of a quarterly newsletter**

Resolved: To continue to produce 500 copies of the quarterly newsletter, with reports on Communications activity at future meetings

FGP/214/18 **Budget monitoring report Q2 2018/19**

The report was noted

Cllr J Bryson entered the room at 9.48 am

FGP/215/18 **Preparation of Annual Estimates for 2019/2020**

Resolved: The estimates for 2019/20 be accepted

FGP/216/18 **Financial Report:**

i) Schedule of payments already made 5th October 2018 – 18th October 2018

Resolved: That the payments be noted.

ii) Schedule of payments to be made on 19th October 2018
Resolved: That the payments be made.

The Chairman closed the Meeting at 10.10 a.m.

Chairman's Signature.....Date.....